

**MONROE-LIVINGSTON REGIONAL EMS COUNCIL**  
**ANNUAL MEETING**  
**January 23, 2007**

**Attendees:**

Bishop, Paul	Halldow, John
Campbell, Randy	Jordan, Julie
Chalupa-Breese, Sue	Rueckmann, Erik
Connolly, Marc	Russotti, Richard
Coyle, Tom	Shah, Manish
Czapranski, Tim	Sheahan, William
Erb, Steve	Shmigel, Boris
Faugh, Robert	Tornstrom, Mark
Frost, Tim	Williams, Gwen

**Absent:**

Krueger, Charles  
Leven, David  
Lloyd, Janice  
Meath, Joe  
Mustafa, S. Ahmed  
Stamps, Deb  
Strollo, Sheri

**Guest:**

Brophy, Lisa  
Cavallaro, Charles  
Phillips, Christina

**Call Meeting to Order:**

Chairperson Paul Bishop called the January 2007 Annual Meeting of MLREMS Council to order at 1640.

**Approval of the January 2006 Annual Meeting Minutes:**

Council members reviewed the minutes of the 2006 Annual Meeting. Bob Faugh made a motion to accept the minutes, and Mark Tornstrom seconded it. Motion passed.

**Announcement of Corporate Officers for 2007:**

Chair - Paul Bishop  
Vice-Chair - Mark Tornstrom  
Secretary - Sue Chalupa-Breese  
Treasurer - John Halldow

**Announcement of Committee Chairs and Appointments for 2007:**

NEG - Marc Connolly  
Systems - Tom Coyle  
Finance and Administration - John Halldow  
Advanced Life Support (ALS) - Randy Campbell  
Training - David Leven  
Long Range Planning - OPEN  
Awards – Ad-Hoc - Jan Lloyd  
Next Generation PCR – Ad-Hoc - Manish Shah  
Website – Ad-Hoc - Sheri Strollo  
SEMSCO Representative - Tim Czapranski  
Monroe County EMS Advisory Board - Paul Bishop  
REMAC – Terry Fairbanks, Chair / Mark Tornstrom, Vice-Chair

**Chairperson's Report:**

- Chairperson, Paul Bishop welcomed new members Dr. Erik Rueckmann, Julie Jordan and Tim Frost
- Meeting dates for 2007 will be on the 4<sup>th</sup> Tuesday of the month with the exception of December, when the meeting will be on December 18<sup>th</sup>. Dr. Shah made a motion to approve the 2007 meeting dates, Bob Faugh seconded. Motion Passed.
  - Tim Czapranski motioned to move the September 25<sup>th</sup> MLREMS meeting to September 18<sup>th</sup>, due to a meeting conflict. Seconded by Bill Sheahan. Motion passed.

- Accomplishments for 2006 included a successful EMS Summit, the institution of several CON's, the placement of a new office manager at the Office of Prehospital Care and bringing a new medical director on board.
- The primary goal for 2007 is to improve the individual participation of Council members. Last year, a majority of the work was handled by a minority of the members. Chairs of individual committees will be asked to do extensive recruiting to involve more members in each of the committees. A Strategic Planning meeting is planned for March.

**Vice-Chair's Report:**

Nothing to report.

**Secretary's Report:**

Nothing to report.

**Treasurer's Report:** (given by Paul Bishop due to transition)

- It has been received from the bookkeeper, the financials from the end of the calendar year. It appears that we are in better shape this calendar year than last. At the end of 2005, there was a significant receivable from Medtronic. The end of 2006, we had no outstanding receivables so the return to council funds were in the range of \$50,000. John Halldow will send the financial report to council, via email.
- Paul Bishop, John Halldow and Sheri Strollo met with the bookkeeper and went over the financial system to ensure a smooth transition.

**Committee Reports:**

NEG Committee:

Projects completed for the year included:

- (02/06) Three of our regional winners went on to win NYS Council Awards. They were Sharon Chiumento, Betty Montgomery, and Andrew Eve.
- (08/06) Bylaws amended for attendance and representation issues.
- (11/06) During the annual elections, new members to the Council and REMAC included Tim Frost, Julie Jordan, Lisa Brophy, Kevin O'Gara and Jeremy Cushman.
- (12/06) Annual Election of Officers

ALS Committee: No report.

Systems Operations:

**Review of Approved Applications:**

Livingston County: Application to renew their ambulance service certificate as per the municipal CON process was received on Wednesday, May 17, 2006. A hearing date was set for Thursday, June 15, 2006 in Livingston County. Members of the Council voted and approved the application with stipulations on Tuesday, June 27, 2006.

Chili Volunteer Ambulance, Inc.: Application for the transfer of ambulance service certificate was received in August 2006. The application was deemed complete at the Tuesday, September 26, 2006 Council meeting. Council members also voted to have the application sent to the DOH for a fitness and competency. On Tuesday, October 24, 2006, the Council received a letter from the DOH stating that Chili Volunteer Ambulance, Inc. was found to be fit and competent. The last information currently available is that the DOH was to inspect the organization.

Livonia Ambulance District: Application for the transfer of ambulance service certificate was received on Tuesday, October 24, 2006. The application was deemed complete by the members of the system operations committee. On Tuesday, November 28, 2006, the application was voted on and approved pending a fitness and competency review by the DOH.

**Current Applications:**

Springwater Fire Department: Application to renew their ambulance service certificate as per the municipal CON process was received on Thursday, November 23, 2006. Members of the system operations committee met and determined the application to be incomplete and missing items. On Thursday, November 30, 2006, a letter was written to Melissa A. Fingar, Esq. for Springwater stating what was missing from the application. To this date, we still have not received any communication regarding this application.

Kodak: Received an application requesting to have their certificate changed from ambulance service to ALSFR on Tuesday, January 9, 2007. After a quick review with the applicant, it was found to be missing the letters of support and budget. On Wednesday, January 18, 2007, the rest of the information was received. The application will be brought for a vote at the Tuesday, January 23, 2007 Council meeting to deem it complete.

Training Committee: No report

Long Range Planning: No report

Motion to adjourn was made at 1650 by Manish Shah and seconded by Tim Czapranski.

**Next Meeting:  
Tuesday, January 22, 2008  
Location: TBD**