

Monroe Livingston Regional EMS Meeting
November 19, 2012
Meeting Minutes

Call to order – Mark Tornstrom

Chair Report – Mark Tornstrom

- New face responsible for the recordings – Nicoletta
 - Will be handling logistical issues during this transition period
- Remember to speak into the microphone loud & clear to make things easier for our transcriptionist
- Contact information sheet being passed around along with the roster
- Please choose only one e-mail address
- Motion to approve September minutes; Moved (Lee Coller), Seconded; All in favor; None opposed; Motion passed.

- Lots of potential changes occurring both in membership & leadership based on how elections go
- Executive Committee felt it necessary to hold a leadership meeting
 - An e-mail was sent re: this to Officers of the Council, committee chairs, & REMAC leadership re: a January meeting that may take several hours
- Would like to begin next year with focus on EMS Week
 - Some people have expressed interest in planning EMS Week 2013
 - Executive Committee discussed putting a significant amount of emphasis and work into EMS Week to take full advantage of the opportunities there are in communicating with EMS providers what we do and to get media response in order to focus on what EMS does for our community
 - Plead for help – don't need to be a member of Council to participate
- Tracy has taken a position at MCC
 - Appreciate the significant contribution she has made in her role as PA Administrator
 - Members of the Council have a recognition plaque and gift card for Tracy

Correspondence:

- Correspondence coming around – 2 letters in regards to the election process
 - Letters of recommendation for Jonathan Smith & Amanda Martin
 - They were received after the deadline

Vice Chair Report – Tim Frost

- No Report

Secretary Report – Mark Philippy

- Minor discrepancies in the terms of members for both REMAC & MLREMS that we are trying to reconcile
 - Apologies to Council and REMAC for any confusion this may have caused
 - Will be working with Nicoletta to come up with a new system moving forward
 - Part of the challenge has been mid-year changes, resignations, etc.

Treasurer's Report – Reg Allen

- NYS owes us approximately \$103,000
 - Most of that is the last two filings for the Program Agency
- Has been discussion about contacting our local legislators re: this issue
- Executive Committee wanted to have this body's input on that before action was taken
- Contract with U of R states if we have money, we need to pay
 - At some point, just like in Central New York, we close the doors

- NYS owes two Council vouchers that are about a year old
- Just got paid for October to December of last year
- Still waiting on the January to March payment for this year
- NYS is looking into some shortfalls re: our specialty course renewal long-form application
 - The audit showed that NYS owes us about \$1,200
- We have e-mailed and called Lisa DeLong, Dan Clayton, & Tom Behanna re: these payments
- BEMS cannot see these outstanding payments
 - Lisa DeLong has been trying to help us with the Comptroller's Office
- The next step would be to engage our legislators to help us
- Want to make sure that if we engage our politicians, it's done in a concerted effort that doesn't cut anyone short
- Ask those who have good relationships with their legislators or assembly members to guide us
- Need to engage the course sponsors in the region to see if they're owed anything
 - We could combine everything at once to ensure nothing is left out
- Would like to have feedback re: this before the next meeting

Medical Director Report – Jeremy Cushman, MD

- Protocols going out for public comment tomorrow
- SCT Protocols will be discussed and voted on at REMAC

Program Agency Report – Jeremy Cushman, MD (Interim)

- Thank you to Tracy for all she has done for Council, Program Agency, & Community
- One of her legacies is organization & structure which is critical for our office and whoever succeeds Tracy
- Moving forward, Nicoletta will continue to support the agencies and individuals around this table
 - Will take on a few additional responsibilities which relate to finance and such
 - Will direct questions that come through to the appropriate people
- Tracy has stayed on as a TAR employee and will assist us with our quarterly reports to ensure we are meeting our deliverables
- The last quarterly report was submitted a few weeks ago
- Two other TAR employees in our division who will assist us– Jason Howard & Frank Manzo
 - Jason Howard has done background work in terms of website & database management
 - Will continue to with those projects; may become slightly more visible in some roles
 - Frank Manzo has worked on several policies & procedures in the past
 - Will take the lead role as the QA Administrator in our office, assisting Dr. Shah and myself
- The job listing was posted last Friday and was included in a special announcement last week
 - It is a part time position and we welcome all of you around the table to apply or tell someone you know to apply
 - Looking forward to great applicants and progress as a region
- State Actions – New York Hospital Medical Center, Queens, Flushing, NY – fined a large fee
- Facebook is on hold until we have more stability in the office to ensure we do it right

NEG Report – Reg Allen

- No current candidate for the 1st Battalion Transport, 4th Battalion, EMS Course Sponsor or Community Member
- A little confusion re: some of the hospital representatives
 - Hospital administrator needs to say that person is their representative to REMAC
 - If this is not done by next month, they won't be active members of REMAC as of December 31st
- Two physician at-large positions open
- Mark will assign a few people who are not running to collect and count ballots
 - Donna Bailey & Mark Philippy will count the ballots
- NEG is working on a policy on background checks

- Results of the vote:
 - REMAC – Drs. Shah, Lum, & Rueckmann, Amy Pollard for the at-large seat. Tim Frost. Dr. Ostrovsky was a write-in for the physician at-large seat.
 - Council – Tom Bonfiglio, no write-ins for the 1st battalion, Jason Bortle for 2nd battalion, Lee Collier for 3rd battalion, 4th battalion has to go back to NEG, Amanda Martin for Livingston County First Response, Bill Palma and Peter Schenk for Monroe County BLS First Response, and Tom _____

PIER Committee – Dick Tripp (Chair)

- No report

REMAC – Manish Shah, MD

- REMAC has a fairly full agenda, particularly related to protocols and policies
- You don't have to be a member of REMAC to participate on a subcommittee
 - The majority of REMACs work is done within the subcommittees
 - Would like to encourage everyone to join a subcommittee

Systems Operations – Tim Frost

- In the midst of multiple correspondences between us, Mike Taylor, and Dana Jonas
- Trying to close up BLSFRs – received zero feedback from the State
- Waiting until after the holidays – if no correspondence received by then, we will write to Lee Burns
- Some of these applications are about a year old
- Mark and I have been corresponding with Brad Pinsky re: the CON process
 - Would like to move forward with Brad taking this review process over
 - Brad would be reviewing the applications for completeness and interacting with applicants if there were deficiencies in their application
 - This would take a significant amount of burden off of the office

Training & Education Committee – Mark Tornstrom

- We met before this meeting
- One action item – CLI Application for Jonathan Dalton
 - All requirements have been met. Comes has a seconded motion from the committee.
 - All in favor? Ayes. Opposed? Abstentions? Passes.
- NYS has adopted the Educator Course to be applicable for CLI/CIC candidates
 - A few members will work on a FAQs to be distributed re: this new process
- Will be sending an e-mail out to agency Dos re: providers who are affected by the BLS 13 hour transition program
 - Would like to know how many providers need this affects. Depending on numbers, we would try to facilitate a course to accommodate them.
- Will be six original EMT Courses starting in January
 - Multiple recertification courses will be available both online and in the classroom

Livingston County Report – Karen Dewar

- No report

Monroe County Report – Tim Czapranski

- No report

State EMS Council – Tim Czapranski

- No report

Other News

- Tim Czapranski is chairing the Mutual Aid TAG
 - Agenda was not completed at the first meeting. Another meeting is scheduled.

- MLREMS will meet on Monday, December 17th
- Slate of officers will be voted on at the next meeting
 - Please let Mark, Tim, or Reg know if you're interested in running for an officer position
- Motion to adjourn