

Monroe Livingston Regional EMS Meeting
March 18, 2013
Meeting Minutes

Call to order – Mark Tornstrom

Chair Report – Mark Tornstrom

- Dick Tripp passed away on March 4, 2013 surrounded by his loved ones at Noyes
- Dick had a very interesting and full life – he joined the US Army in 1965 and served in South Korea and Vietnam
- He married his first wife, Judy, and had three children
- In the 1970s, he returned to the Rochester area to work at Bausch & Lomb, where he met his present wife, Carol
- In 1974, he joined the Springwater FD and for the next 39 years worked the services there, rising to the position of EMS Captain
- He was a member of MLREMS and the STEP board
- Dick was an avid outdoorsman and was a member of the Springwater Rod & Gun Club, National Rifle Association, and was a NYS Hunter Safety Instructor
- He was a Scout Master, member of the American Legion Post #905 and was serving as Commander when he got ill. He was also a charter member of the Sons of the American Legion Squadron 905 and was very proud of his service to his country
- He was an active volunteer with the Springwater Gala Committee, and for several years participated as a mountain man storyteller
- Nicoletta and I were able to attend his calling hours – his family informed us that even on his deathbed, some of Dick's last wishes was that all of us around this table knew how important you and the Council were to him – that is very significant. He was very proud of his involvement with MLREMS
- Ask for a moment of silence in honor of Dick (silence)
- There will be a benefit for him on March 23rd – information has been posted to the website and in the weekly e-mail. If you're able, please attend.
- Motion to approve the January minutes? Moved – Dr. Shah, Second – Tim Frost. All in favor? Opposed? Motion passes.

Correspondence:

- Correspondence is being passed around – consists of candidacy support letters to fill open seats and State Actions
- Training & Education has gained two new members – Vince Brennan and Amber Weyman
- Committees really need support; strongly encourage people to join a committee
- Several Chairs of committees are also officers of the Council, and that's not really how it should work
- We need a succession plan – several officers are terming out
- We will need to develop new people who are willing to step-up and take leadership roles

Vice Chair Report – Tim Frost

- No Report

Secretary Report – Mark Philippy

- Contact list has been finalized

Treasurer's Report – Reg Allen

- Financial reports were sent out
- The State has paid up
- Website: currently our website company charges us \$502 per month

- The breakdown is as follows: \$160 to post, \$100 to format the weekly e-mail, \$240 for site updates and the main registry
- The Executive Committee put forth a recommendation that we move our website to a different domain
- Upon quick research, we found site that we could use to host our website for \$30 a month with unlimited space
- The office would continue to produce the weekly e-mail and in the meantime, we would continue to look for a new vendor to create a new, updated and modern website
- Currently, there is no room in the budget, but we could make room by suspending services with our current vendor and pocketing the \$500 we currently spend for three to four months – this way we would have a larger pot of money to pull from when we found a new vendor
- Suggest we move to a server, maintain the site as best we can until a new vendor is in place
- Upon reviewing the agreement with Hatherall Design, there is no clause stating that we can't terminate. We have a month-to-month arrangement and we are paid through April 15th
- Going forward, we may compile a TAG to look into the new site
- Ben has been spearheading this effort thus far – if anyone is interested in assisting him, please contact him
- Motion to move the website to a new host at savings of about \$450 per month. Motion – Peter, Second – Bill. All in favor? Opposed? Abstentions? Motion passes.

Medical Director Report – Benjamin Sensenbach for Jeremy Cushman, MD

- Two policies will come forward at REMAC for action – Management of Pysch and Violent Patients and Point of Care Testing
- Nothing can be done with the protocols that were approved in January, as there haven't been any State meetings – SEMAC needs to approve them
- In collaboration with the Program Agency, the County Medical Director, select local law enforcement officers, and DPM, there will be three different levels of Excited Delirium and Violent Medical Patient trainings coming out
- One is designed specifically for law enforcement – it will be presented in April for their in-service
- Another version will be designed specifically for EMS – this would allow for EMS and law enforcement to be on the same page
- The third edition is designed for dispatchers – this would streamline the language being used across the board

Program Agency Report – Benjamin Sensenbach

- Becoming familiar with all of the projects committees are working on
- Updating QA forms used by the QA committee
- Assisted in research and screening of EMD Codes
- Program Agency is responsible for conducting QA projects as part of the NYS Deliverables – we are working on TBI
- Website: we are looking at the website long term; what do we want functionality wise?
- Working on streamlining the PAD process in our office
- As of now, no State Meetings have been announced

NEG Report – Reg Allen

- The University will not handle the background checks, which is fine
- The NEG Chair or the Secretary will need to be in charge of this process
- We can create the background check form – would suggest a two-page document, with the SSN on the second page. Once the check is complete, we could destroy the second page with the SSN info
- Suggestion is that everyone gets a background check
- The cost would be under \$10
- A standard check would include felony and sexual offender charges
- Officers would be checked for misdemeanors as well – this would cost \$100

- Authorized signatures to spend money could go through a credit check, but that is not really necessary because we have an independent audit and we show our expenses every month
- What information would be gained by conducting a credit check?
- The Vice President should be responsible to conduct the background checks – so moved
- New members would have the check done and existing members who renew would have the check done every four years
- We could look into a third party vendor to conduct the checks
- Financial Policy – this came up during the audit – said we didn't have a policy for how we handle money and spending
- Election for open seats
- Tom Kirchoff's application was received a day late – need to vote to have him added to the ballot
- Motion to add him to the ballot? Second. All in favor? Opposed? Abstentions?
- No one applied for the EMS Course Sponsor Rep or for the Community Member positions but they are on the ballot in case someone has a write-in
- Everyone interested in a position is required to submit a resume and a letter of interest
- Not everyone submitted these documents, therefore they are not eligible to run

Election Results

- 1st Battalion Transport Agency – Tom Kirchoff
- (2) Write-ins for EMS Course Sponsor Rep – Aaron Horowitz
- Monroe County EMS Agency At-Large – John

PIER Committee – Mark Tornstrom

MLREMS Awards

- Would like to extend the deadline for the MLREMS awards – not every category received a nomination
- Motion to extend the deadline to March 29th – second. All in favor? Opposed?
- An email will be sent out tomorrow to all members letting them know about the change
- Voting will be done electronically, like last year

EMS Week

- The PIER Committee along with others have come up with an all-day event for Sunday, May 19th from 11am – 6pm at Genesee Valley Park
- Award winners will be recognized at this event
- EMS providers would assemble teams to participate in a skills competition at the BLS, ALS, and Explorer Level
- The competition would take into account the educational components issued from NAEMSP
- Looking to have catered BBQ
- Would like everyone to participate if possible
- Have already received monetary support commitments from the hospitals
- Would like to ask the hospitals for \$250 each
- Tentative budget would be about \$3,000 (including donations)
- Move to support a budget of \$2,000; second. All in favor? Opposed? Motion passes.

REMAC – Manish Shah, MD

- REMAC meets next
- Our committees are looking at what their goals are for the next year or two

Systems Operations Committee – Tim Frost

- Status quo from the last meeting
- Still looking for feedback from the State, though Marc Connolly managed to get a response from Mr. Jonas and Livonia Hook and Ladder has been granted their BLSFR

- Have enlisted the help of Ross Zastrow to assist in shaking the trees

Training & Education Committee – Mark Tornstrom

- Three recommendations for CLI and CIC
- Coming as a seconded motion from Training and Ed are candidates for Jon LeRoy for CLI, Mike Hoskins for CLI, and Nicky Sheppard for CIC
- All candidates have completed the required training and paperwork
- All in favor? Opposed? Abstentions? Motion passes.
- In the past few weeks, 27 EMT original recertification's have taken place and a State written exam is coming up
- We are working on an evaluation of the skill sheets in comparison with the new curriculum
- Dr. Cushman developed a template by which we can identify where the differences are
- We will present our findings to the State once all of the information has been compiled
- Julie Jordan will be teaching a transition course at West Webster
- Monroe Ambulance may host another one in July
- Will be looking into a regional CLI course sometime in the near future – date to be announced
- Our region is putting together a streamlined process for the approval of CLIs and CICs

Livingston County Report – Karen Dewar

- No report

Monroe County Report – Tim Czapranski

- Special Operations Paramedic Course: deadline for applications is March 20th at 5pm
- Applicant review will take place on March 21st
- Fitch is back in town – submit questions by April 19th

State EMS Council – Tim Czapranski

- The Mutual Aid TAG identified a lot of issues with Policy 12-06 of the County Mutual Aid Plan
- Plan on submitting a draft; available electronically for whoever wants it
- State EMS Meetings have yet to be scheduled

Mutual Aid TAG – Tim Czapranski (Chair)

- Last meeting was in March; tentative last meeting is April 4th
- The TAG progressed quickly through the final stages of the process
- Have come up with 11 recommendations to forward to the Chair of the Council
- Some work will need to be done by the Systems Committee
- We will review our recommendations in April and complete the packet to forward to the Chair

Other News

Dick Tripp Community Service Award

- A small committee is working on plans for EMS Week
- Another group of people, along with the Exec Committee discussed Dick Tripp and his legacy; he truly embodied community service
- We discussed whether or not it would be appropriate to create a category for our region to recognize significant community contribution
- If everyone were to agree, we would nominate Dick in recognition of this award this year
- His family is aware of this idea and were floored – they are in support of the effort
- Motion, Second. Discussion?
- We should not feel pressured to give this award out annually
- The formal description of the award with criteria will need to be drawn up
- All in favor? Opposed? Abstentions.

Monroe County EMS Study

- Fitch has released the results of this study
- There's significant concerns about the results that were listed
- We encourage everyone to read the study; this is important
- Should you have comments or would like to suggest changes, contact Tim Czapranski
- Want to remind everyone that this study is not associated with MLREMS

Golf Tournament

- Friday, June 7th will be the EMS Scholarship Open Golf Tournament
- An email with more information will be going out soon; prices remain the same as last year

Next meeting will be on May 20th in Livingston County – meeting adjourned