

# MLREMS Executive Committee Meeting

## Meeting Minutes

<b>Subject</b>	<b>MLREMSC Executive</b>	<b>Meeting Notes : Dates</b>	<b>04/09/2012</b>	
<b>Facilitator</b>	Mark Tornstrom	<b>Time</b>	8:30 am.	
<b>Location</b>	GoTo Meeting	<b>Scribe</b>	M. Philippy	
<b>Attendees</b>	M. Tornstrom, Chair; T. Frost, Vice-Chair; R. Allen, Treasurer; M. Philippy, Secretary; T. DeMarse; Dr. J. Cushman; P. Bishop K. Dewar; T. Czapranski;			
<b>Key Points Discussed and Action Items</b>				
<b>No.</b>	<b>Topic</b>	<b>Action Item(s)</b>	<b>Resources</b>	<b>Target Date</b>
<b>1</b>	<p><b>Chair's Report – M. Tornstrom</b></p> <ul style="list-style-type: none"> <li>• There are still officially no changes to Article 30; the Council will be moving ahead as normal.</li> <li>• DOH Program Agency Contract to be reviewed by membership, and side-by-side review by the Chair, but there appears to be no issues so far.</li> <li>• Strategic Planning – looking to form a sub-committee of Exec Officers, Program Staff, Medical Director, to discuss plans for eventual changes to Article 30. <ul style="list-style-type: none"> <li>○ What activities the Program Agency/Office staff perform and need to be accounted for;</li> <li>○ Program Agency deliverables;</li> <li>○ Status and needs to complete long-term projects;</li> <li>○ Meeting should be face-to-face, more to follow.</li> </ul> </li> <li>• STEP Conference – some confusion remains as to “ownership” of the STEP Banquet. <ul style="list-style-type: none"> <li>○ There were communications caps,</li> </ul> </li> </ul>			

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	<p>particularly with regards to invitations and identifying award winners publicly prior to the Conference.</p> <ul style="list-style-type: none"><li>○ R. Allen developed an after-event document outlining concerns, roles, and responsibilities.</li><li>○ M. Tornstrom – it is not MLREMS’s function to “run” the banquet.</li><li>○ \$45 seems expensive for a per-person cost for the banquet.</li><li>○ Should we step away from the Banquet and forge our own method for awards presentations, perhaps during EMS Week?</li><li>○ R. Allen – is there a document outlining each organization’s roles/responsibilities with respect to the Conference?</li><li>○ If we do not participate in the Conference Banquet, what form/format/venue will the Awards presentation take place?</li></ul>			
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<b>2</b>	<b>Vice Chair – T. Frost</b> <ul style="list-style-type: none"> <li>• No Report</li> </ul>			
<b>3</b>	<b>Secretary – M. Philippy</b> <ul style="list-style-type: none"> <li>• Referred open MLREMS Seats to NEG.</li> <li>• Refer open REMAC Seat to NEG.</li> <li>• Dr. Shmigel’s seat for EMS Advisory Board filled by Joseph Wurtemberg.</li> </ul>			
<b>4</b>	<b>Treasurer – R. Allen</b> <ul style="list-style-type: none"> <li>• Council budget has gone out to membership</li> <li>• Web page services paid through July, 2012</li> <li>• 4<sup>th</sup> Quarter University of Rochester services up-to-date</li> <li>• May have as much as \$500 unspent from last budget year.</li> </ul>			
<b>5</b>	<b>Office Manager – T. DeMarse</b> <ul style="list-style-type: none"> <li>• Working on Quarterly Reports for Jan-Mar</li> <li>• Will be starting to work on some Educational Vodcasts for BLS skills</li> <li>• Working through financials; to close out 11-12, and to plan for 12-13 since we now have a contract from NYS.</li> </ul>			
<b>6</b>	<b>System Medical Director – Dr. Cushman</b> <ul style="list-style-type: none"> <li>• Protocol roll-out continues                             <ul style="list-style-type: none"> <li>○ New system has saved considerable office staff time reviewing/grading tests</li> </ul> </li> <li>• BLS Vodcasts will be forthcoming</li> <li>• As of January, 2013, resident physicians will no longer be conducting core content lectures.</li> <li>• There is talk of offering quarterly Morbidity and Mortality Conferences.</li> </ul>			
<b>7</b>	<b>REMAC – Dr. Cushman</b> <ul style="list-style-type: none"> <li>• QA Docket is packed – four or five cases at this</li> </ul>			

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	<p>time.</p> <ul style="list-style-type: none"><li>• Need to identify key areas on which REMAC should concentrate in anticipation of Article 30 changes.</li></ul>			
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<b>8</b>	<p><b>System Operations – T. Frost</b></p> <ul style="list-style-type: none"> <li>• Clifton FD and Point Pleasant BLSFR applications being finalized</li> <li>• Brockport FD BLSFR application to be discussed at SysOps meeting tomorrow (April 10<sup>th</sup>).</li> <li>• Continuing catch-up/clean-up with T. DeMarse and State.</li> </ul>			
<b>9</b>	<p><b>NEG – R. Allen</b></p> <ul style="list-style-type: none"> <li>• Meeting tomorrow to discuss By-Laws change proposal.</li> <li>• Discussion regarding need to fill open seats in anticipation of proposed By-Laws changes, decided to move forward with posting for seats as it will be some time before By-Laws changes take effect.</li> </ul>	<p><b>Posting for open MLREMS Seats:</b></p> <ul style="list-style-type: none"> <li>• Special Interest – First Responder – Non-Transporting</li> <li>• Livingston County Ambulance Service</li> <li>• Special Interest – Allied Health Provider</li> </ul> <p><b>Posting for open REMAC Seat:</b></p> <ul style="list-style-type: none"> <li>• At-Large Physician (voting)</li> </ul>		
<b>10</b>	<p><b>PIER – M. Tornstrom</b></p> <ul style="list-style-type: none"> <li>• EMS Week activities discussion still in progress</li> </ul>			
<b>11</b>	<p><b>Training – P. Bishop</b></p> <ul style="list-style-type: none"> <li>• CLI Class in May             <ul style="list-style-type: none"> <li>○ Will be Beta-testing new State curriculum</li> <li>○ Expanded to 20 hours</li> <li>○ Registration is open, so far no applicants</li> </ul> </li> <li>• Implementation timeline for State EMS Curriculum has been moved up:             <ul style="list-style-type: none"> <li>○ December, 2012 for BLS Providers</li> <li>○ May, 2013 for ALS Providers</li> </ul> </li> <li>• P. Bishop announced he is leaving MCC – PSTF and will be resigning his Council seat in May.</li> <li>• M. Tornstrom thanked Paul for his years of dedicated service, guidance, and expertise.</li> </ul>	<p><b>M. Tornstrom to seek Training Committee Chair and State EMS Representative at next Council meeting.</b></p>		

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<b>12</b>	<b>Livingston County – K. Dewar</b> <ul style="list-style-type: none"> <li>• Asked if anyone had heard of State not renewing licensing for 155.340 Hospital Calling Frequency               <ul style="list-style-type: none"> <li>○ K. Dewar to look into this information and report back.</li> </ul> </li> </ul>		
<b>13</b>	<b>Monroe County – T. Czapranski</b> <ul style="list-style-type: none"> <li>• Tactical Medical kits were picked up by MCSO for distribution</li> <li>• Smaller Police Agencies will need to sign distribution agreement prior to disbursement</li> <li>• May 12<sup>th</sup> Communications Summit at Brighton FD</li> </ul>		
<b>14</b>	<b>State Council and LEPC – M. Tornstrom</b> <ul style="list-style-type: none"> <li>• No report</li> </ul>		
<b>15</b>	<b>Next Meeting Monday, May 14<sup>th</sup>, 2012 at 8:30 am.</b>		