

Finance Committee Meeting

Meeting Minutes

Subject	Finance Committee	Meeting Notes : Dates	11/14/2011	
Facilitator	Reg Allen, Chair	Time	940am – 1010am	
Location	GoTo Meeting	Scribe	Reg Allen	
Attendees	T. Frost, J. Cushman, T. DeMarse, K. Dewar, P. Bishop Excused/Absent: M. Shah, M. Tornstrom, B. Faugh,			
	This workgroup's responsibility is: Review current funding and Explore future funding if NYS Funding Expires Review current deliverables, Explore future of MLREMS and Program Agency options using varying models designed to maintain the high performance and consistency that is currently expected in our region.			
Key Points Discussed and Action Items				
No.	Topic	Action Item(s)	Resources	Target Date
1	Introductions and Work Plan 1. Quarterly review of budget and finances of the MLREMS Council			
2	Old Business • None			
3	New Business • Reviewed balance sheet as of October 31, 2011 and all expenses YTD (1/1/2011 to date) • Reviewed current bank account totals. STEP Request • Extensive discussion regarding request for funding. Our recommendations: • 2012 Request o Offer to commit \$1000 to STEP, in addition	No Action needed on current financials Recommendations as noted		8/15/2011

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	<p>pay for one table at dinner and for the MLREMS awards.</p> <ul style="list-style-type: none"> ○ Offer STEP Free advertising on MLREMS web site for their conference ○ Require a report within 30 days of the end of the conference, minimum information on report must include: <ul style="list-style-type: none"> ▪ # of attendees by NYS EMS Region ▪ Level of providers who attended (EMT, EMT-P, etc.) ● Additional discussion on requests for dollars for training. Finance committee will draft a policy, which will help clarify need information for future requests. 	<p>Reg will draft policy / guidelines for discussion. E-mail out for comments and discuss at next Finance meeting.</p>		
4	<p>Next Meeting</p> <p>February 6, 2012 at 9:30am Go To Meeting</p>			