

## **Meeting of Regional Counsel August 18, 2008**

### **Attendees**

Karen Dewar, Manish Shah, Julie Jordan, Paul Bishop, Darrin Batty, Tim Czapranski, Dave Leven, Sue Chalupa-Breese, Sheri Adam, Tim Frost, Tom Coyle, Mark Tornstrom, Bob Breese, Andy Klein, Marc Connolly, Joe Meath, Mary Comerford, Bill Sheahan, Bois Shmigel, Jan Lloyd, Dick Tripp

### **Guests**

Terry Fairbanks, Pam Parnapy, Ross Zastrow

### **Chair (Paul Bishop)**

- Meeting called to order. Motion to approve June minutes Tom Coyle, Second Mark Tornstrom, motion passed.
- New members were introduced and welcomed: Andy Klein, Karen Dewar, Mary Comerford
- Letter regarding getting PCR's closed on time sent out, cosigned by Terry Fairbanks and Paul Bishop
- Sandy Beers will plan to attend the October meeting and give a report on the STEP Conference

### **Vice Chair (Mark Tornstrom)**

No report

### **Secretary (Tim Frost)**

No report

### **Treasurer (Marc Connolly)**

- The audit for 2007 is almost complete and will be reviewed at the next meeting. Wagner and Associates had been selected as auditor and the principal overseeing the audit is Tom Lauffer
- The new fiscal year will be from July 1 to June 30.

### **Medical Director (Manish Shah)**

- The work between REMAC and the Greater Office for Quality Council has begun

### **Office Manager (Sheri Adam)**

- The web site is up and running; sign-in features allow access to lists and email
- The FUNCMES web site has a new Podcasts for Geriatric for CME credit
- Looking for a new temp since current secretary is still out on disability

### **Committee Reports**

#### **Best Practices (Randy Campbell)**

No report

#### **NEG (Bill Sheahan)**

- Motion to add Section 3 Entitled Powers, which allows the Council to make policies – Mark Tornstrom, second Bill Sheahan, motion approved.
- New policies up for vote
  - Conflict of Interest – Motion to approve-Bill Sheahan, seconded by Manish Shah – motion carried
  - Whistleblower – Motion to approve-Bill Sheahan, seconded by Tim Frost – motion carried
  - Code of Ethics – Motion to approve-Bill Sheahan, seconded by Sue Chalupa-Breese – motion carried
  - Records Retention – Motion to approve-Bill Sheahan, seconded by Sheri Adam – motion carried
  - Transfer of Operating Authority – Motion to approve-Mark Tornstrom, seconded by Dick Tripp – motion carried
  - Determination of Public need – Motion made by Mark Tornstrom, seconded by Manish Shah – motion carried
- Plan to go through the by-laws to clear up inconsistencies
- Discussion about diversity and how it could be addressed with the open seat for Council. More to follow.

### **Next Generation PCR (Manish Shah)**

- A blinded list of agency closing PCR times was handed out, times are improving. Some agencies still need to work on their times and should consult the memo that was sent previously outlining ways to improve closing times.
- The emsCharts document on PCRs is almost done and will be going out to agencies within a week or two.

### **PIER- (Erik Rueckmann)**

- The awards were submitted to NYS

### **REMAC: (Terry Fairbanks)**

- Rob Biernbaum is stepping down from REMAC. The position is to be filled within the next 2 months

### **System Ops (Tom Coyle)**

- Kodak working with NYS on their CON. Ross Zastrow from NYS DOH BEMS at the meeting and stated that they would be giving Kodak until Sept 30, 2008 to complete the process or they would be revoking their certification. There will be no need to do another Public Hearing if the CON paperwork gets completed.
- Dansville CON – Dave Leven to talk to Tom Coyle about getting it started

### **Training (Dave Leven)**

- Seconded motion was approved for three certified lab instructors – Anthony Przbyl from Rochester Fire Department, Melva Shaffer and Travis Dobrowsky from Monroe Community College. Motion approved for all three
- There will be a certified instructor course in Sept, date TBA
- Seconded motion to have MLREMS remain a specialty course sponsor, motion passed

### **County and Representation Reports**

#### **Livingston County (Bill Sheahan)**

- Second management training for EMS managers to begin, - the first one was well received

#### **Monroe County (Tim Czapranski)**

- MOLST state-wide through legislation
- Alternative destination – Dr Cushman now the medical director; looking at using Paramedic flycars with BLS transport
- UASI grant – receiving smaller amount than expected: 1.466 million vs 5-6 million
- ETIN – now working with 24/7 for training
- County-wide paging system in place at hospitals for MCIs and disasters
- Looking at developing an MCI page that would allow EMS to post to it from the field to find patients during an MCI
- State meetings in September

### **Other Business**

- Steve Erb to have surgery with a 6-8 week recovery, Darrin Batty covering
- NYS DOH requiring Councils to improve their diversity. Will be discussed at the next Exec meeting, anyone on Council invited to attend
- Awards need to be started since we've gone to every other month meetings
- Open house at St Mary's from 6am-9pm today

Motion was made by Tom Coyle to adjourn the meeting, seconded by Tim Frost, motion carried

Next meeting: October 20, 2008 at 1600