

Monroe Livingston Regional Council Meeting
June 16, 2008
Meeting Minutes

Members Attending:

Sheri Adam	Paul Bishop	Jason Bortle
Sue Chalupa-Breese	Marc Connolly	Tom Coyle
Tim Czapranski	Steve Erb	Bob Faugh
Tim Frost	John Halldow	Julie Jordan
Jan Lloyd	Erik Rueckmann	Manish Shah
Bill Sheahan	Mark Tornstrom	Dick Tripp
Gwen Williams		

Members Absent:

Darrin Batty	Randy Campbell	Joe Meath
Boris Shmigel	Deb Stamps	

Guests:

Terry Fairbanks	John Hilmi
-----------------	------------

Officers & Staff Reports

Chair – Paul Bishop

- Motion to approve minutes – M Shah, Second T Frost, passed
- MLREMS Contract Update – signed, awaiting copy from URM/Strong, essentially the same as previous years. Discussion on deliverable reports, to be discussed further at Executive level
- PCR Submission Update – de-identified spreadsheet passed around with times to lock and percentages. Spreadsheet includes non-transporting agencies, but only transported patients. Some improvement noted over the last two months. Letter being written by Terry Fairbanks and Paul Bishop encouraging agencies to meet the guidelines of 3 hours from time at hospital.
- Monroe County Mutual Aid Plan – Anecdotal evidence there has been a shift in the pattern of Monroe Co mutual aid plan since the new City of Rochester contract has been in effect. Increased requests for suburban agencies to respond to the City, along with an increase of intra-commercial mutual aid. Refer issue to Monroe County EMS Coordinator.
- STEP – Should have a report from STEP conference at next meeting

Vice-Chair – Mark Tornstrom

- No Report

Secretary – Tim Frost

- Status of Appointed seats – received last letter from Monroe keeping Joe Meath as appointed seat
- Attendance issue – Joe Meath – motion to move to Executive Session – T Frost, Second, M Shah – passed. Post Exec Session, 17 yes, 0 no, 1 abstention -to keep Joe Meath on Council. Question brought up about vote in executive or after executive session, NEG to look into it.

Treasurer - Marc Connolly

- Auditor Selection – seconded motion from Finance committee to select Raymond Wagner Professional Corp as the new auditor. Price was \$2500 for the audit. Passed.
- Financial Statements - passed out – propose to send them via email before meetings to help save paper
- Fiscal Year Change – propose changing the fiscal year to match the PA year – would require an additional audit, which the new auditors will do for \$2000. Agreed – new fiscal year will be July 1st through June 30th.
- CON Fee Refunds
 - motion to refund Liv Co EMS \$455.67- M Connolly, second - M Tornstrom, passed - abstention Bill Sheahan
 - motion to refund North Greece \$6,124.59 – M Connolly, second – B Faugh, passed
 - motion to refund Springwater \$7,079.21 – M Connolly, second – S Adam, passed

Medical Director – Manish Shah

- Office Staff – Bernadette (secretary) out on disability, unknown for how long
- Hospital Quality Assurance Representative Request – requested from URM/Strong to have prehospital person on their committee, since the regulations require it. Suggest Chair of the QA Committee. Agreed, should set an alternate as well.
- EMD – Position paper handed out, if you are dispatching you should be using EMD. REMAC will be putting out a policy statement to make sure all agencies within the region are complying. The biggest affect will be at the colleges/universities.
- Conflict of Interest – notifying Council that Dr Shah's wife, Dr MJ Shah will be doing some Hospice lectures for OPC and will be getting paid by Council funds. Motion to allow this payment – S Adam, second M Tornstrom, passed with Dr Shah abstaining.

Office Manager – Sheri Adam

- Website - will be up in operation this week. Committee chairs who have not yet sent in their committee information, please get it to us.

Committee Reports

Best Practices – Julie Jordan on behalf of Randy Campbell

- No meeting

NEG – Bill Sheahan

- Open Seats – one application for each of three positions received, motion to have secretary cast one ballot for each J Lloyd, Second D Tripp, passed. Congratulations to Andy Klein – Livingston County Rep, Karen Dewar – Liv Co Fire Based EMS Organization Rep, Mary Comerford – Special Interest Hospital Administrator Rep.
- Special Interest Allied Health Seat – history of having difficulty filling this seat, may need to broaden the category to Special Interest Allied Health Care or Public Safety, committee to draft new language for review at next meeting.
- Vote on MLREMS policies – will be voting in April. Policies drafted in relation to audit concerns from last year (Record Retention, Whistleblower Policy, Code of Ethics and Conduct and Conflict of Interest policy). Comments to Bill Sheahan by July 31st.
- By-Law Amendment – amendment would outline the powers of the Council and give the Council the power to set policy, procedure regulation both for Council business and also for our Article 30 responsibility for coordinating the emergency medical services programs in the region. Motion to accept – B Faugh, second M Shah, passed
- REMAC By Law Changes – Residency requirement change along with meeting attendance requirements- motion to accept T Fairbanks, Second S Adam, passed
- REMAC Hospital Administrator Open Seat – will be advertising in the next week

Next Generation PCR – Manish Shah

- PCRnet - laid to rest
- emsCharts– Subcommittees working. Discussion about standardizing the region. Original advantage was to have usable regional data. Council believes that the data should be as standardized as possible. Manish and Sheri to work on for next meeting.

PIER – Erik Rueckmann

- Logo – being worked on
- State Awards – local awards being forwarded to the State
- Op-Ed - piece done for EMS week

REMAC – Terry Fairbanks

- Greater Rochester Quality Committee – 9 EMS reps, 8 hospital reps -1st meeting early July
 - EMS – Manish Shah (Regional Medical Director)
 - Tim Czapranski (Monroe County)
 - Bill Sheahan (Livingston County)
 - Sheri Adam (OPC)
 - Tom Coyle (Monroe Ambulance)
 - Mike Kuder (Rural Metro)
 - John Lentz (Henrietta Ambulance)
 - Julie Jordan (SEQ, 3rd Battalion)
 - Bill Joyce (Greece, BLS)-waiting on final confirmation
- Letter to NYS DOH BEMS – regarding ethical dilemma, patients needing treatment in triage lines. Written and sent.

System Operations – Mark Tornstrom

- CON Policy – policy follows closely NYS 06-06 and deals with new and advanced life support expansions only. Transfer CONs will need to be handled differently. Discussion to change the amount of the original fee to \$4,500 (down from \$8,500). Please read the policy and send comments to Mark.
- CON Updates – Kodak – they continue to work on it with NYS DOH

Training Committee – Steve Erb on behalf of Dave Leven

- Instructor Recommendations
 - Bruce Cavaretta, CIC, seconded motion to accept the recommendation pending completion of his last review, passed
 - Terry Kaufman, CIC, seconded motion to accept the recommendation, passed

County and Representation Reports

- Monroe County – Tim Czapranski
 - REMSCO – finance committee investigating affiliations for training due to some falsification by some agencies.
 - Ryan White Act – EMS dropped from renewal by mistake, found an old law PH 63.8 to promote testing and status notification after potential exposure
 - Grandfathering amended areas serviced on CONs no longer will be happening
 - June 3rd was volunteer FF and EMS day, providers were recognized in the Assembly
 - Atro-pen – follow Mark I protocols
 - Issue with some regions doing 12 leads and capnography and taking patients to hospitals that cannot continue the care at that level, DOH and DOE working to rectify that.

Monroe County, continued

- Dr Marshall at SEMAC reported no quorum, therefore unable to do business at last meeting.
- Jan 1, 2009 waveform capnography mandate, an extension will only be granted if demonstrated hardship. If an agency doesn't have waveform, can only intubate adults in cardiac arrest.
- Senate bill 2341 allows municipal fire departments to bill for services.
- Senate 7683 allows MOLST to continue, passed in Assembly, waiting on Senate
- SEMSCO supported Assembly 10970 which is extending the EMS certification for those in active military service.
- AED Report – Monroe County had 24 people defibrillated, but no breakdown by age.
- Spinal immobilization protocol out
- Vital Signs in Buffalo this year
- Alternative destination project, being rolled out to additional agencies and clinics
- Livingston County – Bill Sheahan
 - EMS Management training course – 22 people being trained

Motion to adjourn – M Shah, second B Faugh