

DRAFT

Monroe Livingston MLREMS Meeting Minutes

June 20, 2011

Standing Agenda Items

Agenda Review, Manish Shah, MD

- Sign-in sheet being passed around; please sign
- Anything else to add to agenda?

Minutes, Manish Shah, MD –

- The minutes have been posted on the website
- If no one has comments or edits, motion to approve the minutes

Motion was made, seconded and motion passed.

Correspondence / Announcements, Manish Shah, MD

- Darrin Batty will be discussing information regarding Rural Metro's CON transfer
- Council sent a gift to Nicoletta on the birth of her baby
- Transcription contract was re-circulated for everyone to review; motion to approve contract.

Motion was made, seconded and motion passed.

- Letter for Mr. Connolly to be discussed
- Welcome packet to the NYS Council on Not-for-Profits – membership finalized. Free webinars and classes are available. You are encouraged to take advantage of what is being offered. We may review insurance benefits at a later date.

Tim Czapranski

- No report

Reg Allen

- Financials – Current working capital is \$55,122, assuming check from NYS arrives. Account balance is \$1,243.50 which represents current cash and assets.
- Notification was received two weeks ago that Program Agency funds would be late; payment expected by end of this week.

Tracy DeMarse

- Regionalization RFP went out over four weeks ago and some interested parties are looking at it. July 15th is the deadline for submission
- State action for Raymond Abbott of Mexico, NY.
- Financials – on track, should be in good shape and preparing for 2011-2012 contract year which starts July 1st.

Jeremy Cushman, MD

- There are protocols and policies up for review by REMAC.
- Pelvic binder podcast that the Council has purchased for the region hopefully will be done in the next few weeks for release.

- Tracy has been meeting with other program agencies to identify what steps to take, with regard to continuing operations, should there be any interruptions in service either budgetary or staff changes. This is a required by the State.

Darrin Batty

- Systems Committee is bringing forward a seconded motion to recommend the transfer of St. Paul CON to the Irondequoit Volunteer Ambulance. F&C has gone through and will be voted on. Motion was made, seconded and motion passed.
- St. Paul Fire District plans on continuing basic life support/first response.
- There is a contract in place for St. Paul to assure that there's a BLS transport in that district.
- Spencerport has petitioned us to grant a name change to reflect the same name that was adopted by their fire district some time ago. This is a change in nomenclature. The Systems Committee reviewed it, we'll bring as a seconded motion as well to grant the name change and send motion to the State. All in favor? Ayes
- Rural Metro Corp. sale to private entity – the state has done a fitness and competency review. As of this date, we received Rural Metro transfer application which we'll have back for the next meeting. The committee will review and make recommendations to this body. Rural Metro is transferring all 3 of their operating certificates. Question remains if National Ambulance is doing business as Rural Metro, and the National Ambulance first responder doing business as Rural Metro.

Paul Bishop (?)

- Training and Education - Move to support the renewal of Monroe Ambulance, Rochester Fire Department, Monroe Community College and the University of Rochester. All in favor/ Ayes
- At the March State EMS Council meeting, NYS agreed to go to the EMS Education Standards. We do not know what the State is doing and how quickly the State will move toward such standards. The discussion has been very anemic at the State Council level as to what is going to happen and what the timeline is going to be.

Dick Tripp

- Executive Committee discussed STEP. Because they haven't gotten back to us, we'll be looking at a different process for awards and venues.
- Coordinator reviews begin next month.

Tim Czapranski

- The new county 911 sign-on for ambulance service is moving forward.
- Was recently made aware that skilled/non-skilled facilities do not have an appropriate CPR or AED's in place. Tim asked to be contacted if you hear this is happening in your area.
- The new June 1st submission of regional awards is now March 31st, beginning next year. Will need to have submitted by December, January, and forward the winners to the State prior to giving the awards out.
- LAPC is done meeting for the summer.
- Marc Connolly submitted a letter resigning from the Council due to his attendance.

- Mark Tornstrom was contacted by Laurie Thiele who was unable to attend due to a conference today. If she is in violation after this, she needs to be notified and respond.
- Contract with University of Rochester for services of the Program Agency – email response from the Bureau indicated funds are released and electronic deposit expected by end of week.
- Contingency planning had been mentioned to find a way to assure that funds are available for the next quarter. A meeting was held with the Finance Committee to look at options, and what other options are there in the current Program Agency format.
- Our issue is maintaining continuity if the State becomes slow on paying.
- Committee minutes are on-line. Discussed contingency fund, value of the services, and what services can be reduced or eliminated.
- Reg put together figures of what it would cost agencies on 3 different platforms – paper call, flat fee, call volume.
- Reference was made to last meeting re-RFP or RFP services.

Finance Committee Tag

- Purpose of Tag under the Finance Committee is to look at action items and report back.
- Three items for Tag (1) to identify potential alternative funding sources now, (2) how can we provide the ability to pay for our contract (3) evaluate what an RFP might look like in absence of State funds and requirements. At our August meeting, we will have to make a decision whether or not to notify OPC re: payment and our options.
- A meeting will be held July 18th to discuss finances respond to the Rural Metro CON.
- Contact Reg Allen if you're interested in helping with this Tag.
- \$40-54K of working capital is funds that the Regional Council has built up over its corporate history. Bill for 2nd quarter is coming due, with no funds left.
- Not known if the State is reimbursing MLREMS or not, should know by end of this week if Program Agency and MLREMS both receive funds.
- Question re: what we're contracted to do whether the State pays us or not because this benefits our system of providers and patients.
- Committee is going to have to explore if we stop performing the deliverables required, we can't voucher for the funds to pay for it.
- Important question is not what OPC is or isn't doing as they're doing what's required and for that amount of money, the State is not paying enough to pay them for it in a timely fashion.
- If we generate our own money, what should that be utilized for?
- Need to work on the premise that the State money is nonexistent, how do we fund what we need to fund.
- We want to make sure that one of the charges right now is to make sure that we either can either fulfill our contractual agreements or renegotiate our contract requirements.
- Immediate crisis is whether or not we are going to be able to pay the University to maintain the continuity. Hard decisions will have to be made in terms of our agreement and relationship with the University to move forward.
- Ask your constituency how they'd feel if MLREMS had to charge the agencies for the services.
- Review the work that was done to identify the required performance of OPC. If you don't have this breakdown, Tracy or Reg will be able to provide this for you.
- Move to adjourn; seconded by Darrin.
- Next meeting will be on Monday, September 19th.

