

Monroe Livingston Regional EMS Meeting
August 16, 2010
Meeting Minutes

Call to order – Paul Bishop

Chair Report – Paul Bishop

- Reminder – please speak clearly into the microphones and state your name when speaking
- Welcome to the August 2010 meeting
- Any concerns/comments on June Meeting Minutes
- Motion to approve them?
- Motion by Tim Frost; Seconded by Mike Bove; All those in favor; All Ayes. Motion Carries.
- Strategic Planning on the Agenda – Mark and I to talk about it later

Vice Chair Report – Mark Tornstrom

- No Report

Secretary Report – Tim Frost

- Ex-officio spot for Livingston County still vacant – needs to be removed from the attendance sheet
- Correspondence was sent to Mr. Andy Klein re: his Livingston Co. Ambulance Seat
- Letter was sent certified & he signed for it
- No response has been received
- After discussion with Mark & Paul, I would motion to have him removed
- Two-thirds of the roll call is sufficient to do so

- Has anyone spoken to him via cell phone or email?
- By-laws state that we can declare a seat open after the person has been appropriately notified by two-thirds majority of those present at a meeting and Tim's motion was to declare that seat open
- Motion is on the table; any discussion?
- Seconded
- All those in favor of removing Andy Klein from MLREMS for lack of attendance say "aye" when your name is called (Roll Call)
- Reg Allen, Darrin Batty, Paul Bishop, Mike Bove, Randy Campbell, Marc Connolly, Tom Coyle (Absent), Jeremy Cushman, Tim Czapranski – All Voted Ayes
- Tracy DeMarse – abstained
- Karen Dewar, Bob Faugh, Tim Frost, Joe Giorgione, Julie Jordan, Dave Leven, Ann Peterson, Erik Rueckmann, Manish Shah, Boris Schmigel, Jonathan Smith, Mark Tornstrom, Dick Tripp, Gwen Williams – All Voted Ayes
- Motion carries – 19 in favor, none against
- This will be communicated to Mr. Klein and a new candidate will be sought

Treasurer's Report – Paul Bishop (for Tom Coyle)

- Tom is not here – I am filling in for him
- You have the balance sheet; all seems to be in order

Medical Director Report – Jeremy Cushman, MD

- Shortages of medications continue - Epinephrine, bicarbonate, D50, & Morphine
- Three items for action at REMAC provided we have a quorum
 - Policy on agencies that provide long distance transports
 - Protocol regarding spontaneous circulation
 - Protocol regarding therapeutic hypothermia
- Code Red trial period has lasted almost its intended duration
- ED Directors including myself support the continued elimination of this system

- The Psychiatric Code Red system will remain in place until a better system is developed

Program Agency Report – Tracy DeMarse

- 4th Quarter report for the Program Agency & Council went out over a week ago
- Staffing changes: Jennifer Williams has resigned & left our office
- Jody Greer has been hired; please be patient with her as she's new and still learning
- If you call and don't get Nicoletta on the phone, please be patient
- Subcommittees need to send their meeting minutes to Nicoletta every month so that minutes can be posted to the website
- This is part of the Open Meeting Law
- DPM has received a grant for \$2,999 from EMSC for Pediatric Vodcasting
- Those will be posted on the web later this year

NEG Report – Reg Allen

- We have an election for REMAC membership
- Elizabeth Murray is interested in the open physician seat
- She has a very progressive resume
- Traditionally paper ballots have been cast to vote; tradition will be used
- The following are MLREMS members who are up for re-election as their terms end in December:
 - Dave Leven
 - Monroe County Ambulance position that was held by Dave Bortle
 - Tim Frost, Mark Tornstrom, Julie Jordan, Paul Bishop,
 - Open seat for the Allied Health Organization
 - At-large member, Dr. Erik Rueckmann
- The following are REMAC members who are up for re-election:
 - Dr. Lampell (Expires in January)
 - Jan Lloyd and Joe Meath
- I will be sending out a letter to remind people of these open positions
- People are welcome to finish out the 2010 term of an open position
- Elections will take place at the October meeting; we will know who Council Members for 2011 are; we can then elect officers at the December Meeting for 2011
- If you're holding a seat and would like to continue, let Tracy or Reg Allen know
- The ballots are in – Congratulations Dr. Murray – welcome to REMAC

PIER Committee – Dick Tripp (Chair)

- No Report

REMAC – Manish Shah, MD

- No Report from REMAC
- We still have one open position

Systems Operations – Manish Shah, MD (for Darrin Batty)

- Darrin Batty is in Florida; I will give his report
- After a lengthy meeting with NEQ, we gave them marching orders
- We have yet to receive anything back from them
- Their application is not complete at this point

Training Committee – David Leven

- Information about the upcoming CLI has gone out and has been posted on the website
- The deadline for registration is at the end of the month
- A few seconded motions to bring forth
 - (1) CLI from Rochester Fire, John Joseph
 - His name is brought as a seconded motion from Training & Ed.
 - Any discussion? All in favor; All Ayes; None opposed. Motion Carries

- (2) CLI from Rochester Fire, Alicia Simpson
- Her name is brought as a seconded motion from Training & Ed.
- Any discussion? All in favor; All Ayes; None opposed. Motion Carries
- (3) A seconded motion brought forth by Training & Ed. that this region send a letter to State Council or that the State of New York adopt the published standards of the EMS Education Standards as written
- In the past, NYS has taken national standards and adapted them to NY
- This has created challenges
- Any discussion? All in favor; All Ayes; None opposed. Motion Carries

Livingston County Report – Manish Shah, MD

- Position for County Coordinator is closed
- Should be hearing from HR soon to start interviewing
- Position should be filled by October

Monroe County Report – Tim Czapranski

- Nothing from Monroe County that hasn't been discussed already

State EMS Council- Tim Czapranski

- State Meetings will be in October
- Monroe County Emergency Planning Committee is taking the summer off

Mark Tornstrom on Strategic Planning

- We had a meeting the 2nd week of August with Virginia Tyler, Jeremy Cushman, Tracy DeMarse, Paul Bishop, and myself
- We met to paraphrase what happened in our meeting
- One of the requirements of our RFP was to develop an action plan that we as the Council and the appropriate subcommittees, including REMAC, would utilize to achieve
- I ask you all to review the documents I'm going to send you and please give me your feedback
- This way, Virginia can finalize our actions strategic plan
- Some of the goals that came out of our meetings with Virginia may take 10-15 years to accomplish
- There are a large number of other goals however that can be met in a short period of time
- How we organize ourselves has a lot to do with our productive we are
- One of the things that clearly came out of all the strategic planning discussions was disorganization in terms of how we identify who is doing what and then explaining to people the roles and responsibilities of the Council
- We need to identify what doesn't work well and remove personalities from that
- We need to look at how we structure and perform and what kind of tools might be involved, including job descriptions, what the committee(s) are responsible for, how do they do, what kind of meeting templates are being used, etc.
- Goals – MLREMS needs to be cooperative and transparent, accountable, and focused on customer service
- Please review the materials which will be sent out to you; make sure it represents what we stated
- We need to prioritize how we move forward; we need your input to do so
- Once this is done, Virginia will put this into an action plan
- We will have a meeting on September 20th; our primary goal will be to review and discuss these documents
- It is up to the NEG Committee to give an orientation session to MLREMS & REMAC members

Other News

- Monroe County Sheriff's Department – Annual Awards Banquet in September
- One of our own (sitting here right now) we will be receiving an award from them

- Motion to adjourn; moved; seconded; Motion carried.
- Next meeting will be September 20th at PSTF