

Monroe Livingston Regional EMS Meeting  
December 19, 2011  
Meeting Minutes

Call to order – Mark Tornstrom

Chair Report – Mark Tornstrom

- Welcome to all of the new members of the Council
  - Motion to approve October minutes; Moved, Seconded; All in favor; None opposed; Accepted
- Correspondence:
- A letter from Karen Meggenhofen re: the regional faculty course
  - SEMSCO & SEMAC Appointments – Dr. Cushman will remain the SEMAC representative and Paul Bishop will replace Tim Czapranski as SEMSO representative. Thanks to Tim for all of his hard work – we appreciate your service
  - The meeting dates have changed for 2012 – we will now meet on the odd months
    - There will most likely be a meeting in December
    - The Livingston County meetings will be in May and September
  - Regionalization TAG has been put together. Consists of nine Council members. They will be charged with the information that was laid before you in October. Their first meeting will be Wednesday.

Vice Chair Report – Tim Frost

- No Report

Secretary Report – Tim Frost (Interim)

- No Report

Treasurer's Report – Reg Allen

- Waiting for the State to send the Program Agency check
- Letter to the hospital CEO's went out today
- The IRS has adjusted our late fee from last year's filing to \$0 – we now owe nothing
- The auditor called on Friday – asked if we were bonded. We're not bonded but for the record, the officers are covered by a \$10,000 bond through our regular insurance and the treasurer is covered by \$100,000 bond
- TAG Committee came up with the following re: PAD costs – new applications: \$100, Renewals: \$50
  - Motion from the Finance Committee; Seconded by Mark Philippy. Any Discussion?
  - We are charging a processing fee; the office puts a lot of hours into this; charging for this is reasonable
  - Further discussion re: the process, legality, etc.
  - All those in favor – Ayes (13 total), Opposed (none), Abstentions (9 total)
  - Passes
- A lot of time was spent on this. Council kept telling us to go back and work. These discussions need to happen sooner rather than later – if you don't want to do something or you don't think it's a good idea, you need to decide that before you send things to the Program Agency for action.

Medical Director Report – Jeremy Cushman, MD

- No report given

Strategic Planning – Mark Tornstrom

- No report given

Program Agency Report – Tracy DeMarse

- There has been some discussion re: credentialing paramedics and charging them for it

- You should have received a document about Class Marker
- Class Marker is not an end-all for CME processing in our office but is an interim solution until the RFP TAG can figure out if and how they can operationalize the whole Center Learn project
- Class Marker is a web-based program that we can enter our tests in
- The program can also do online grading, randomize test questions and answers
- Pricing options: \$200 or \$400 for a year – the difference is in the amount of tests that are allowed to be taken
- Motion to approve the \$400 price model (a thousand tests can be taken in a month); Seconded by Julie Jordan
- Discussion – additional credits can be purchased if the maximum number of tests is met
- All in favor? Ayes; Opposed? Abstentions?
- The office is working on tightening up processes and procedures
- The office will be closed on Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup> and then again on January 2<sup>nd</sup> - there will be limited staff and hours during the week of January 2<sup>nd</sup>

#### NEG Report – Reg Allen

- By-laws – 45 day comment period from today
- Long discussion re: term of office – currently is says four but suggest we change it to three
- A lot of discussion re: voting at the committee meetings and the committee make-up
- We have the election for Council officers tonight

#### PIER Committee – Dick Tripp (Chair)

- STEP went live last Friday on the online registration
- We only have about 4 weeks left and very few nominations have been submitted
- Nominations are due by January 15<sup>th</sup> – please encourage people to submit nominations
- We will present our awards at the STEP banquet so please mark your calendars
- The STEP committee has asked us for to give \$5,000, but that's too much and we simply can't afford it. We budgeted \$2,000
- Motion to accept the Executive Committee's recommendation of \$2,000 (\$1,000 for STEP use and \$1,000 for the Awards Table)
- We have yet to receive the report we requested from STEP last year re: how our money was spent
- Amendment to the motion – we do not release the funds for the 2012 conference until we receive last year's report
- All in favor? Ayes; Any opposed? Abstentions?

#### REMAC – Mark Tornstrom for Manish Shah, MD

- No report given

#### Systems Operations –Darrin Batty

- We received copies of letters to Brockport and Rural Metro from Lee Burns stating that the CONs have been successfully transferred
- The committee met last week to review the Pt. Pleasant transfer to Irondequoit Vol. Ambulance
- The committee found the application to be sufficient and requested an F&C from the State
- We're asking the Council to approve that submission – seconded motion
- If Pt. Pleasant decides they want to open the ambulance back up, IVA would have to transfer it back
- Motion on the floor – All in favor? Ayes; Opposed? Abstentions? Passes

#### Training & Education Committee – Paul Bishop

- We met before this meeting; no motion or business to bring forward
- In October we requested the Regional Council to endorse four people to be Regional Faculty Members
- We received correspondence that two of them are invited to take the next regional faculty course and the other two will need to have some subsequent training before they would be allowed to take the course

#### Livingston County Report – Karen Dewar

- Basic EMT and CFR course
- We're down to five agencies
- Looking at changes Monroe County has made to priority 3's

#### Monroe County Report – Tim Czapranski

- Asked agencies for a roster of their personnel
- Rolled out our SMART triage training to some of the fire departments

#### State EMS Council – Tim Czapranski

- Emergency SEMAC meeting to pass a budget to FWD to Commissioner of Health
- Part 800 regulatory changes have been submitted by the BEMS
- The State Council has not seen those changes
- Slow payment for services will continue and likely get longer
- Richard Brant will be the new Chair of the State EMS Council beginning in January
- There will be a new SEMAC Chair, Dr. Henry is stepping down
- The next meetings will be on January 31<sup>st</sup> and February 1<sup>st</sup>
- Three meetings are scheduled for 2012, however only one has been accepted and approved by the budget office

#### Other News

- Next scheduled meeting will be Monday, January 16<sup>th</sup> – Annual Business Meeting
- 2011 Committee Chairs will need to give a committee report at the January meeting
- Election Results – Mark Philippy (Secretary), Mark Tornstrom (Chair), Tim Frost (Vice Chair), Reg Allen (Treasurer)
- Motion to Adjourn – Meeting dismissed