

Monroe Livingston Regional EMS Meeting
December 20, 2010
Meeting Minutes

Call to order – Paul Bishop

Chair Report – Paul Bishop

- Mark is doing the roll call; looks as though we have quorum
- Has everyone reviewed the November minutes?
- All in favor? Ayes; Any opposed?
- November minutes are approved
- The October minutes were not approved at the last meeting
- Has everyone reviewed the October minutes?
- All in favor? Ayes; Any opposed?
- October minutes are approved
- Correspondence: two letters have been written & sent to NYS DOH
- The first one concerns adopting the new National EMS Education Standards
- The second concerns how the Article 78 order from the Supreme Court judge could impact the regional EMS Councils
- This will be my last Chair report

Vice Chair Report –Mark Tornstrom

- Strategic Plan: has been sent out twice. Most recently, it was resent about two weeks ago
- Out of 28 Council members, only 7 have written their position descriptions
- Please, write your position descriptions as best you can and turn them in
- This is a very important part of our strategic planning process, especially as we move into a new council year
- The Executive Committee discussed the challenge of quorum which also relates to REMAC
- Council has not had a challenge in meeting quorum but REMAC is a different story
- The Executive Committee will be polling Council members to see if there are alternate meeting times that would work in order to draw more of physicians of REMAC to attend

Secretary Report – Tim Frost

- Randy Campbell submitted a letter of resignation re: his at-large position
- All records have been adjusted

Treasurer's Report –Tom Coyle

- Looking forward to meeting with Reg in order to hand the position over to him
- Voucher status - we have a few outstanding with the Bureau of EMS

Medical Director Report – Jeremy Cushman, MD

- Some advisories have gone out over the last month
- REMAC for this afternoon is cancelled because we could not achieve a quorum
- Getting the physicians to attend meetings regularly continues to be an issue Dr. Shah & myself struggle with

Strategic Planning – Mark Tornstrom

- Addressed in Vice Chair Report

Program Agency Report – Tracy DeMarse

- As Tom mentioned, we have a few outstanding vouchers
- Yellow Book Audit – until recently, these were an annual requirement for us
- They will now occur once every three years according to the state

- Our next Yellow Book audit will be in March
- We are looking into drawing up an official contract with Barb Durand, who has been completing our transcriptions
- Open Meeting Guidelines – document up for discussion
- Holds our office & Council accountable to deadlines re: getting things posted/sending notices out
- Webpage & Database – discussions have been taking place re: changes/updates
- Discussions have also taken place with Central NY re: a regionalization database they use
- Regionalization Committee has been meeting
- The six regions known as the Thruway Collation or the FUNCME group is working on developing one set of regional ALS protocols
- This is a long term project that will going on for a while

NEG Report – Reg Allen

- Two policies went out for review
- One was the conflict of interest policy – the language has been adjusted according to what our legal counsel advised
- Move to accept; second
- All those in favor of modifying our current conflict of interest policy, say aye
- Ayes; Any opposed? Motion carries
- The second one is the meeting guidelines policy
- Move to approve; second
- All those in favor? Ayes; Any opposed? Motion carries
- A few people are interested in the open at-large position
- Election of Officers – 23 members are present but only 22 ballots will be passed out because Tracy cannot vote

PIER Committee – Dick Tripp (Chair)

- Nominations for EMS Awards for STEP Conference has been advertised in the weekly's
- Please push this subject & spread the word at your agencies
- We've had one banquet committee meeting so far; another one will be held soon

REMAC – Manish Shah, MD

- Dr. Cushman touched on this in his report
- The issue with REMAC is a significant one, particularly re: hospital reps
- The way REMAC is structured now, most of its work occurs in subcommittees

Systems Operations – Darrin Batty

- Council can choose to have a policy re: what insignia our providers wear
- We may want to consider drafting a policy re: this
- CON Process – we are attempting to come up with check sheet we can follow in the future

Training Committee – David Leven

- We are looking at streamlining our certified lab instructors/certified instructor coordinator policy

Livingston County Report – Manish Shah, MD

- The search continues for a county coordinator
- There have been a number of applicants

Monroe County Report – Tim Czapranski

- Physician response vehicle has been kicked off, officially
- I would like to correct the people who called it the Physician's Fly Car – it's the Response Vehicle
- The EMS Coordinators are looking at the same standards Jeremy rolled out in the region – they would like to bring them before the Monroe County EMS Advisory Board for adoption at the county level

State EMS Council- Tim Czapranski

- 2011 State EMS Council Meetings have been scheduled
- There are only three for 2011
- The format of the meetings has changed to allow for longer committee meetings so more work will get done
- State EMS Council will now meet in the afternoon of the second day – this will reduce some overlap of committees
- The location of the SEMAC meetings has also changed
- The hotel is closer to the DOH offices – now they don't have to mileage for their employees to travel there as it is so close to their offices
- They are really trying to cut down on costs
- Muffy Mystenthal is retiring – her party will be January 19th
- If you're interested in attending, contact Sam DeRose at the County Fire Bureau

Other News

- Paul Bishop – thank you to the members of the Council of all of your hard work
- Honor to serve as Chair these past 4 years
- Special thanks to committee chairs, Mark, Tracy, Nicoletta (the office staff), Dr. Cushman, & Dr. Shah for all of your support
- We don't have any other business to discuss but we have to wait for Mark & Donna to come back in with the results of the vote

- Results of Vote:
 - Reg Allen, Treasurer
 - Tom Bonfiglio, Secretary
 - Tim Frost, Vice Chair
 - Mark Tornstrom, Chair

- Motion to adjourn; moved; seconded; adjourned