

Monroe Livingston Regional EMS Meeting  
June 21, 2010  
Meeting Minutes

Call to order – Tim Frost

Chair Report – Paul Bishop

- Sign-in sheet is going around; make sure you sign in
- Virginia Tyler is here from Tyler Consulting
- She has been assisting us over the past few months with our strategic planning
- The stage will be handed over to her at this time

Virginia Tyler – of Tyler Consulting (Strategic Planning)

- This is my third meeting with the Council
- In the first meeting we met with the Executive Committee & other key holders
- In the second meeting (which was very long), we spent a lot of time going through current events and how the Council has been involved in its past
- My goal today is to summarize where we are in this process & where we're going from here
- Agenda from last meeting – strategic planning; what we want to achieve for the Council; what we have done so far and what we still have to do
- In the meantime, we will walk through the various pieces of paper that covered the wall at the last meeting
- They have been turned into this presentation
- We have touched on each piece that makes up the format Tyler Consulting uses for strategic planning: vision & mission; external factors; internal factors; and concurrent performance
- We also discussed the values & leadership style; infrastructure, operations, and current performance, and program design
- Tracy and I met to discuss what is going on with the Program Agency
- With regard to people: MLREMS helps agencies provide strong and knowledgeable EMS services that are well recognized; we need to escalate value and from there, branding will follow
- With regard to service: MLREMS helps EMS to provide community-based care with its customer service focused appropriately used because one thing we identified is that people are calling 911 of things that are not emergent/urgent
- With regard to quality: MLREMS helps EMS providers to be consistent and accountable in their practice
- With regard to finance: MLREMS helps EMS providers to be integrated and cost efficient
- Audience – NY State, public, agencies
- EMS healthcare providers provide community-based care that is customer service focused appropriately and is it understood
- Goals: understanding what the agencies need in order to help them improve their service: training, better communication, etc.
- Connecting with educational resources, both general and specific
- Some assessment of public need, whether that's their needs around information or their needs around services, helping them to better understand EMS
- MLREMS helps providers to be consistent and accountable
- Modeling high quality financial management for the agencies, the State and the public
- Part of it is understanding the needs of MLREMS, part of it is understanding the needs of the agencies
- Reducing MLREMS funding reliance on the State
- Helping the agencies understand where their opportunities may be to access grant funding, etc.
- Tactics would be creating opportunities to identify trained and equipped leaders, measuring what the community will need and how agencies are performing relative to need and recognizing great performance

- The other thing I think is going to be important to do is separating Program Agency versus MLREMS at some level
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#### Vice Chair Report – Tim Frost (for Mark Tornstrom)

- The contract with the U of R has been signed as our Program Agency for 2010-2011
- There weren't any changes except for minor things like names and dates One of the things as we go through the strategic planning process is that we are going to need to consider is this relationship still in the best interest of both organizations and that's a decision the Council as a whole has to think about
- I will be leaving my full time job at Monroe to peruse a different job opportunity

#### Secretary Report – Tim Frost

- Attendance; one person has missed all of this year's meetings; is in violation of our attendance policy

#### Treasurer's Report – Tom Coyle

- Audit for January 2009 – June 2009 has been completed
- Has been sent to the state
- If anyone would like to join the finance committee, please do so

#### Medical Director Report – Jeremy Cushman, MD

- Nicoletta will continue to provide support to the Program Agency
- Last week was busy in terms of Advisories
- We have two shortages: epinephrine 1:10,000 and prefilled D50 syringes
- The Program Agency has been receiving a number of phone calls and emails and myself as the Regional Medical Director regarding the NIMS 700 series

#### Program Agency Report – Tracy DeMarse

- As most of you know, Jennifer Williams is leaving at the end July
- We are interviewing for a replacement
- The Base Station Course for 2010 has just been updated according to the 2010 protocols
- The Committee information on the website is being updated at the moment

#### NEG Report – Bill Sheahan

- The Monroe County Ambulance seat that is open, we also have a special interest seat that's still open
- NEG Committee was looking at some targeting recruitment of individuals from perhaps the RHIO or Finger Lakes HSA, etc., they're trying to recruit somebody onto the Council
- Dr. Shah has expressed interest in the REMAC Chair position and we'll be talking about that in the REMAC meeting tonight (as Dr. Fairbanks is leaving)
- John Hilmi is going to be leaving as well - Dr. Lum will be his RGH replacement
- Some other news: Tracy does not live in the region and in order to be a member of the Regional EMS Council you have to reside within Monroe or Livingston Counties
- We're going to be pursuing a by-law change for August related to that to basically give them seats on the board, non-voting seats as well as representation for Tracy on the committees in order to provide staff support to that, but to not be voting members of the Council
- The CON and transfer of CON policies are currently being looked at the by Systems Operations Committee
- We're fairly confident that the CON policy is an approved policy of the Council in final form as approved last year. The transfer CON policy has been discussed, has been batted around
- We have been working diligently on the committee meeting guidelines document which is a policy that will be hopefully coming up for a vote at the August meeting. This is a little bit of a tough document related to the open meetings law which is going to be put a fairly significant burden on

committee chairs and committees within the MLREMS and REMAC world with regards to posting of minutes, meeting minutes, providing accessibility to the public for any of our "Go-To meetings", virtual meetings as well as our regular meetings of the committees to make sure that there's opportunity for the public to participate

- Obviously with me leaving my county position on 07/02 I will not be the NEG chairman moving forward. Reg Allen has agreed in the transition to work on the NEG Committee and act as chair so I assume that that's okay with Paul, but moving forward Reg will be the go-to person for NEG after my departure
- In our discussions and in our routine review of the by-laws it came out - why are we organized this way with some organizations having appointed seats and some organizations having voted seats. I do not think we have any pressing need to change the way we are organized, but it's something that probably should be discussed

#### PIER Committee – Dick Tripp (Chair)

- Bill Sheahan was selected as the EMS Educator of Excellence from New York State
- Overall, very positive comments about this year's STEP Conference

#### REMAC – Terry Fairbanks, MD

- Because a few people are leaving REMAC, I have been trying to generate the interest of local physicians
- One new physician at Unity, Dr. Tony Petsatos; was an EMS provider
- He has been invited here tonight; hopefully he will be engaged
- Please tell Emergency Physicians or physicians interested in EMS about us
- Thanks to Dr. Shah for his willingness to serve as Chair of the REMAC
- I encourage all of you to be engaged in leadership in the future
- Thank you to all of the subcommittees for all of your hard work, especially to Dr. Cushman

#### Systems Operations – Tim Frost (for Darrin Batty)

- Since the last meeting, we met with NEQ reps to explain our concerns re: their third submission
- They seem to understand now, what we're looking for; what a complete application should look like
- We are waiting for their revised submission to come back to us
- West Sparta BLS/First Response Application – it was resubmitted with the changes we asked for
- It was reviewed by the committee via email and sent to the state

#### Training Committee – David Leven

- One action item is a seconded motion from the floor recommending a CLI candidate: Tracy DeMarse who completed her internship this past spring
- All in favor; Ayes; Motion Carried
- We will forward that onto the State; Congratulations
- CLI Class scheduled; prescreening will be on September 13<sup>th</sup>; the class will be on the 18<sup>th</sup> and 19<sup>th</sup>
- Make sure announcements are sent out to course sponsors so they can recruit

#### Livingston County Report – Bill Sheahan

- July 2<sup>nd</sup> – last day at Livingston County
- County working to formalize its plans to post and hire my replacement
- It looks like early fall is the timeline
- For now, my position will be shared with Joe Nellis and Ted Metamyer
- Any ALS Program related matters should be directed to Bryan McKinley
- A letter will be going out re: who to contact in my absence
- Dr. Shah will still be working closely with Joe, Kevin, and Bryan to make sure things continue to run smoothly

### Monroe County Report – Tim Czapranski

- Bureau of EMS plans to comply with reporting actions taken against certified EMS providers in our State in putting them on that web site
- City of Utica appeal which everyone has been waiting for, remains with the Administrative Law Judge so we still haven't seen that despite the fact that every three months we get told it's going to be on the agenda and it never has appeared yet
- New York City: rescue pod device has been tested
- New threshold device and the consequences of them testing it for 90 days on 744 cardiac arrests were a reduction in ROSC, return to spontaneous circulation
- Dr. Cushman's car is very close to being equipped
- The Executive Deputy Coordinator position for Monroe County will be announced by the end of this week
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### State EMS Council- Tim Czapranski

- State: Memorial in Albany took place – three new people from the State EMS Tree of Life
- Well attended; annual event that typically takes place during EMS Week
- New York Vital Signs 2010 will be at the Sheraton Hotel & Towers, August 26<sup>th</sup> -29<sup>th</sup>
- Parking is \$85/day in that area so please ensure you make proper travel arrangements
- Bureau of Narcotics Enforcement has released policy 10-04 related to ketamine for prehospital use; is located on their website
- statute that allows outside primary operating territory done under mutual aid plans
- this has been retracted; You can go outside your operating territory in mutual aid response provided and this is important for the Regional Council's consideration
- The mutual aid plan you're falling under when you go outside your operating territory has been approved by the Regional Council
- Health Care Decisions Act that went into effect June 1<sup>st</sup> – available online
- May was a big month for testing - 5,000 students across New York State sat for the May 20<sup>th</sup> exam
- If anyone gets into an exam without an exam ticket the results of the exam will not be considered appropriate and they'll have to retest; this was the case for several people
- Most recent New York State Trauma Systems report is out; available on NYS website

Motion to adjourn; moved; seconded; Motion carried.

Next meeting will be August 16<sup>th</sup> in Livingston County