

Monroe Livingston Regional EMS Special Meeting  
September 20, 2010  
Meeting Minutes

Call to order – Paul Bishop

Chair Report – Paul Bishop

- Welcome to the Special Meeting for Regional EMS Council
- Short agenda:
  - Systems Committee to give report re: NEQ CON
  - Report from our consultant re: our strategic plan
  - Action items related to the strategic plan

Systems Operations – Darrin Batty

- Systems Committee received a third application from NEQ
  - We reviewed it last week
  - We come to this body as a seconded motion to approve the application as complete and move forward with the rest of the process
  - Should you deem the application complete, we will follow a very specific timeline
  - The public hearing will have to take place on October 14<sup>th</sup> or 15<sup>th</sup>
  - From there, we have another 60 days, which is December 9<sup>th</sup> to get a letter to them
  - In order to meet the deadline, we will have to make the decision as a Council by December 2<sup>nd</sup>
  - We will have another meeting on the third Monday of November
  - Move to approve the application; Seconded; Any discussion?
  - All those in favor? – All Ayes; Any opposed? – Motion carries
  - The Fitness & Competence form is required; we will have to contact the state re: this
  - We need to look into the hearing dates, a venue, public notice, hearing officer, etc.
  - Have been in touch with Bob Steuber from Finger Lakes Region and Dana Jones from the state
  - We would like to have the Finger Lakes and NEQ hearing be on the same date, location, and time
  - We should vote to establish the target hearing date of October 14<sup>th</sup> or 15<sup>th</sup> and that we should hold the special council meeting on November 15<sup>th</sup>
  - Motion to approve by Darrin Batty; Seconded by Mark Tornstrom
  - The public notice has to be in the paper by October 1<sup>st</sup> so we have to find a venue
  - Any other discussion? All those in favor? All Ayes; Any opposed?
  - The other action regarding this is the hearing committee of five council members – this is separate from the systems committee
  - It's the job of the hearing committee to come before the full council at our November 15<sup>th</sup> meeting with a recommendation
  - The hearing committee can receive the hearing officers report and “aye” or “nay” it
  - They will bring forth their recommendation to the council, the council will listen to their recommendation and make their own decision based on what they've heard
  - We will have to use caution with council members who find themselves in conflict
  - The hearing committee however, has nothing to do with people or agencies who I anticipate will speak for or against the CON
- Council would now like to invite Virginia Tyler to the table to begin her report

Strategic Planning – Virginia Tyler, Tyler Consulting

- Hard copies of the presentation are being passed around
- One question we've been working out is what can MLREMS do to add additional value, improve that value and maintain its place
- What does it really mean for us to be coordinating care?
- The issue is not the many things that you already do, but rather it's the structure and people understanding roles and responsibilities

- Funding remains in the forefront of thinking – you have a small budget from the state; who is going to pay for all of these things we said we might do?
- Strategy Map
- Expanding leadership of EMS providers
- Increasing recognition of MLREMS – getting out in the community
- Increase nominations on the board by 15%
- Expanding communication with EMS providers re: finance, quality, and outcomes of the council
- Customer service and the appropriate use of EMS
- Increasing public understanding and expectations of EMS

#### Chair - Paul Bishop

- Thank you to Virginia and her staff for helping out with this task
- Please work on getting your job descriptions written
- Has the proposed plan been accepted or should we review it again?
- Jeremy Cushman moved to accept it; Seconded
- All those in favor?; Ayes; Any opposed?

#### NEG Report – Reg Allen

- Applications thus far re: open seats
- Three open seats for Monroe County – four people have applied
- No one has applied for Livingston County seats, there are four open
- One application for the at-large position
- One for the ALS position
- One for Treasurer and President
- Secretary is stepping down
- Based on what we have so far, no one is expressing interest in two of the four officer positions
- No one has applied for Vice Chair and Secretary yet
- Motion to make every council member have their job/position descriptions to Nicoletta by the next meeting – you have a month to get this done
- Any discussion? Motion passed
- 

Meeting dismissed