

MLREMS – February 18, 2008
Meeting Minutes

Present

Sheri Adam	Darrin Batty	Jason Bortle
Paul Bishop	Randy Campbell	Sue Chalupa-Breese
Mark Connolly	Tom Coyle	Steve Erb
Bob Faugh	Julie Jordan	Dave Leven
Erik Rueckmann	Manish Shah	Bill Sheahan
Boris Shmigel	Mark Tornstrom	Gwen Williams

Absent

Tim Czapranski	Tim Frost	John Halldow
Jan Lloyd	Joe Meath	Deb Stamps
Dick Tripp		

Guests

Jeremy Cushman	Terry Fairbanks	Mike Kuder
Larry Onderdonk		

1. Call to order
2. Approval of minutes – Motion to approve – Leven, Second Shah, motion passed
3. Correspondence –none
4. Reports of Officers & Staff
 - a. Chair and Executive Committee – Paul Bishop
 - i. Request for STEP conference – motion to donate \$2K in check form to be applied to the cost of brining in Steve Berry. In addition we will continue the \$2K in kind donation for tracking the CMEs – Faugh, Second Shah, motion passed. Please send check prior to STEP this year
 - ii. Request for support for Strong Trauma Conference – Motion to donate \$300 with the caveat that we receive recognition Sheahan, Second Shmigel, motion passed
 - iii. Lobby for increased funding – looking for people with connections to the legislators in order to help push through additional Program Agency funding. Asking for volunteers to help with this.
 - b. Vice-Chair – Mark Tornstrom – no report
 - c. Secretary – Tim Frost - report by Paul Bishop
 - i. Attendance letters going out this week
 - d. Treasurer – Marc Connolly
 - i. Financial Statements – balance sheet and P&L statement
 - ii. Financial Procedures – Committee (Adam, Connolly, Faugh, & Meath) will have a meeting to finalize the procedures re disbursement policies and procedures for check requests.
 - iii. RFP for Bookkeeping and Auditors – auditor increasing fee from \$3600 to \$5500-\$6000.
 - iv. Budget Report – nothing major changing for the next contract period – will vote on the budget at the April meeting, Paul to send in the Council contract before 3-30-08.
 - e. Medical director report – Manish Shah
 - i. Dr Ling's project for STEMI's – will be working on it as a pilot with a couple agencies going to URMC to start
 - ii. Livingston County – dialysis center opening – will be doing some CME's regarding dialysis in the near future
 - f. Office Manager – Sheri Adam
 - i. Website – will be working with an RIT Co-op student to upgrade the website

5. Committee Reports

- a. Training committee – Dave Leven – no report
- b. Best Practices – Randy Campbell
 - i. Established regular meeting – 1st Weds every month at PSTF
 - ii. Created a list of items to work on, some that need to be worked on by other committees
- c. Next Generation PCR – Manish Shah
 - i. 4 work groups formed to help create uniformity for those using emsCharts
 - ii. Gotomeeting – looking at using product to allow virtual meetings to occur. Will be starting with 30 day trial membership
- d. NEG – Bill Sheahan
 - i. Established who's on committee
 - ii. Working on completing tasks from last year
 - iii. Open council seats
- e. REMAC – Terry Fairbanks
 - i. Voting on new SOPs today
- f. System operations – Tom Coyle
 - i. Scottsville – transfer CON being worked on
 - ii. CON Policy revisions – committee will be updating fee structure

6. County and Representation Reports

- a. Livingston County – Bill Sheahan – no report
- b. Monroe County – Tim Czapranski - report by Paul Bishop
 - i. Alternative Destination – 15 requests, 9 transports, Monroe Ambulance interested in participating
- c. Monroe County EMS Advisory Board – Boris Shmigel – no report
- d. Monroe County LEPC – Tom Coyle – meeting cancelled
- e. State EMS Council – Terry Fairbanks
 - i. Protocols up for review in March 2008

PIER Committee – Awards

- a. Discussion regarding eligibility of non-residents. Committee agreed to look at this for next year's awards.
- b. Award Winners –
 - i. BLS Provider of the Year – Betsy Ott
 - ii. EMS Educator of Excellence – Beth Ann McNeil
 - iii. Registered Professional Nurse of Excellence - Christian Reneger
 - iv. EMS Agency – will be announced at the STEP Conference Banquet
 - v. Lloyd Levy Award – Dick Tripp
 - vi. ALS Provider of the Year – Mike Kuder
 - vii. EMS Leadership Aware – James Cassin
 - viii. EMS Communication Specialist – Tawana Rice
 - ix. Physician of Excellence – Erik Rueckmann

Motion to adjourn – Adam, Second Shah, motion passed