

Meeting Minutes July 20, 2020



I. ATTENDANCE

1	Allen, Reg	Monroe County At Large (Seat 2)	System Operations	3/31/2022	P	P	A	CXL	P	P
2	Arnold, William	Monroe County At Large (Seat 1)		3/31/2021	P	P	P	CXL	P	P
3	Bailey, Donna	Livingston County At Large (Seat 1)	P.I.E.R.	3/31/2021	P	P	P	CXL	P	P
4	Cook, Alex	Livingston County At Large (Seat 2)	Treasurer	3/31/2023	P	P	P	CXL	P	P
5	Coyle, Thomas	Monroe County C.O.N. (Seat 1)		3/31/2021	P	P	P	CXL	P	P
6	Cushman, Jeremy	Regional Medical Director		Ex-Officio	P	P	P	CXL	P	P
7	Czapranski, Tim	Monroe County EMS Coordinator		Ex-Officio	P	P	P	CXL	P	P
8	Dewar, Karen	Livingston County EMS Coordinator		Ex-Officio	P	P	P	CXL	P	P
9	Erbland, Edward	EMS Training / Education		3/31/2024	P-Horowitz	P-Horowitz	P-Horowitz	CXL	P	P
10	Farney, Aaron	REMAC Representative		3/31/2021	VACANT	VACANT	VACANT	CXL	P	P
11	Frost, Tim	At Large EMS Agency (Seat 3)	Vice Chair / N.E.G.	3/31/2021	E	P	P	CXL	P	E
12	Hartman, James	At Large EMS Agency (Seat 4)		3/31/2021	P	P	P	CXL	A	A
13	Hoskins, Michael	At Large EMS Agency (Seat 2)		3/31/2023	E	E	P	CXL	P	P
14	Kelly, Timothy	Livingston County At Large (Seat 3)	Secretary	3/31/2021	P	P	P	CXL	P	P
15	Kirchoff, Thomas	At Large EMS Agency (Seat 1)		3/31/2021	P	P	P	CXL	P	P
16	Klueber, Geordie	Livingston County BLSFR		3/31/2023	P	E	P	CXL	P	E
17	Mustafa, Ahmed	Monroe County At Large (Seat 4)		3/31/2024	Wiedman-P	Wiedman-E	VACANT	CXL	P	P
18	Philippy, Mark	At Large EMS Agency (Seat 1)	Chairperson	3/31/2021	P	P	P	CXL	P	P
19	Perez, Andrew	Monroe County C.O.N. (Seat 2)		3/31/2024	VACANT	VACANT	VACANT	CXL	P	P
20	Puls, Megan	Healthcare Representative (Seat 2)		3/31/2024	Farney-P	Farney-P	Farney-P	CXL	P	P
21	Rathfelder, Eric	Law Enforcement	Training & Ed	3/31/2023	P	P	P	CXL	P	P
22	Smith, Merideth	Community		3/31/2021	E	E	P	CXL	P	P
23	Tinelli, Samuel	Livingston Count C.O.N.		3/31/2023	P	P	P	CXL	A	P
24	Williams, John	Monroe County – BLSFR		3/31/2024	Palma-P	Palma-P	Palma-E	CXL	P	P
25	Vacant	Healthcare Representative (Seat 1)		N/A	VACANT	VACANT	VACANT	CXL	VACANT	VACANT
26	Vacant	Healthcare Representative (Seat 3)		N/A	Williams, G - P	Williams, G - P	Williams, G - P	CXL	VACANT	VACANT

LEGEND: Present = P Excused Absents = E Unexcused Absents = A



II. Actions

	MOTION	MADE BY	SECOND	ABSTAIN	NAY	APPROVED
1	Approval of Meeting Minutes from May 2020	Tom Coyle	Ahmed Mustafa			X
2	Motion to affirm Tim Kelly as Vice Chair	Alex Cook	Mike Hoskins			X
3	Motion to affirm Sam Tinelli as Secretary	Tim Kelly	Alex Cook			X
4	Approve the transfer of operating authority application from Union Hill Ambulance to western Wayne (Walworth)	Reg Allen	Bill Arnold			X
5	Motion to adjourn	Tom Kirchoff	Ahmed Mustafa			X

III. Meeting called to order - Mark Philippy

IV. Attendance – Secretary call roll

- Confirmed quorum
 - Excused absences: Tim Frost and Geordie Klueber
 - Unexcused absences: James Hartman

V. Approval of Meeting Minutes

- Motion to accept the minutes from the May Meeting minutes as submitted by Tom Coyle and seconded by Ahmed Mustafa. Roll call vote – 21 yes, 0 no, 0 abstain, 3 absent, 2 vacant, 0 conflict of interest.
- **Motion 1 – Passed**

VI. Chairperson – Mark Philippy

- Future of EMS and Regional Council System
 - Our system is under a great deal of stress. The Program Agency has done a tremendous amount of work behind the scenes, thank you to all Program Agency staff. We would like to formulate a tech advisory group looking at – What does the future of our system

look like? What about the Program Agencies and Councils? If you are interested in being involved, please let Mark and Tim Kelly know via email.

- Future Meetings of the Council – in person versus Zoom
 - Virtual meetings bring with them some challenges in terms of voting and technical difficulties. We would like everyone to give some thought on what we should do as we get closer to the September meeting. Is it reasonable to consider having it in person? Is there a location that would allow us to socially distance appropriately? As we get closer and see where we are at with COVID, if you have ideas, please share them.
- Resignation of Tim Frost as Vice Chair
- Nominations for Officer Positions
 - Mark Philippy would like to open nominations for Vice Chair, seconded by Mike Hoskins. Mark Philippy would like to nominate Tim Kelly for the position of Vice Chair. Any other nominations? None given. No objections or discussion brought forward. Motion by Alex Cook, seconded by Mike Hoskins. Roll Call Vote– 20 yes, 0 no, 1 abstain, 3 absent, 2 vacant, 0 conflict of interest.
 - **Motion 2 – Passed**
 - This opens the Secretary position. Tim Kelly would like to open nominations for the Secretary position, seconded by Ahmed Mustafa. Tim Kelly would like to bring forward Sam Tinelli for the position of Secretary, seconded by Megan Puls. No further discussion or nominations brought forward. Motion to vote to affirm Sam Tinelli as secretary by Tim Kelly, seconded by Alex Cook. Roll Call Vote– 20 yes, 0 no, 1 abstain, 3 absent, 2 vacant, 0 conflict of interest.
 - **Motion 3 – Passed**

VII. Vice Chair / NEG Report – Tim Frost

- No report

VIII. Secretary – Tim Kelly

- No report

IX. Treasurer – Alex Cook

- Status Quo, Awaiting payment for the 3rd quarter vouchers, due to COVID, things are delayed.
- Finance reports were sent out, if you have any questions, contact alex.

X. System Medical Director – Jeremy Cushman, MD

- There is talk that SEMAC may meet in the first or second week in August, more to come as things are arranged.
- Patient Safety and REMAC have been busy with referrals and identifying some system change.

XI. Program Agency Report – Ben Sensenbach

- In addition to our normal deliverables, the Program Agency has been assisting the State with chart entry into ImageTrend (National Ambulance Contract) for New York City and will continue to do so as they need.
- State Actions
 - Roberto Pagan Velazquez
 - Certification suspended for 1 year effective 3/24/20. Assessed a civil penalty of \$2,000. For violations of 10 NYCRR 800.15(a), 800.16(a)(1), 800.15(b), and 800.16(a)(4).
 - Comply with prehospital practice standards, applicable for the geographic region of the State in which the individual is practicing as established by...
 - Failed to comply with the requirements of Section 800.15 of this Part.
 - Maintain, at all times, the confidentiality of any and all patient information to which the certificate holder has access concerning patients alive or deceased, including but not limited to, patient names, conditions, treatments, descriptions,

- communications, images or other identifying features, irrespective of whether the patient's name is included, which may be transmitted by electronic or other media except...
- Has abused a patient, as patient abuse is defined in Section 800.3 of this Part.
 - David Torres
 - Certification revoked effective 3/6/20. Assessed a civil penalty of \$500 for violations of 10 NYCRR Part 800.16(a)(4).
 - Has abused a patient, as patient abuse is defined in Section 800.3 of this Part.
 - Jamie Whiting
 - Certification revoked effective 6/16/20 for violations of 10 NYCRR Part 800.16 (2)(3)(8) and (10).
 - Has been negligent in the performance of his/her EMS duties and practice, as negligence is defined in Section 800.3 of this Part.
 - Has been incompetent in the performance of his/her EMS duties and practice as incompetence is defined in Section 800.3 of this Part.
 - Has responded to a call, provided patient care, or driven an ambulance or other emergency medical response vehicle while under the influence of alcohol or any other drug or substance which has affected the certificate holder's physical coordination or intellectual functions.
 - Has misappropriated any money or any property from any source during the course of any EMS duty and/or practice, irrespective of whether such misappropriation is prosecuted as a crime.
 - Christopher Chung
 - Certification suspended for one (1) year running from March 31, 2019, when the Respondent ceased to work as an EMT, to March 31, 2020. May enroll in a full recertification course testing after March 31, 2020. Assessed a civil penalty of \$00. The civil penalty is suspended pending two (2) years' probation without violation effective 6/22/2020 for violations of 10 NYCRR Part 800.15 (a)(1) & (2) and 800.16 (a)(1), (2), and (9).

- Every person certified at any level pursuant to this Part of Article 30 of the Public Health Law shall: comply with prehospital practice standards, applicable for the geographic region of the State in which the individual is practicing, as established by: State-approved training curricula and State-approved training standards, in accordance with section 800.20 of this Part; State-approved protocols developed by State and/or Regional Medical Advisory Committees pursuant to sections 3002-a and 3004-a of the Public Health Law.
- Has failed to comply with the requirements of Section 800.15 of this Part; or has been negligent in the performance of his/her EMS duties and practice as negligence is defined in Section 800.3 of this Part; or has falsified a patient record and/or misrepresented and/or concealed pertinent information during a patient care investigation, including but not limited to making deliberate omissions of material fact.
- Renewal process of the Program Agency and Council uploads into Grants Gateway are complete and pending review by the State. We will keep you apprised as we work through the process.
- Quarterly reports are drafted and will be reviewed with Tim Kelly Wednesday to then be submitted to the State.

XII. System Operations – Reg Allen

- Transfer of Operating Authority – Union Hill Ambulance to Western Wayne (Walworth)
 - Packet deemed complete, fitness and competency review from the state is complete and appropriate. One unusual item: this agency ceased operations at the end of March but due to COVID, was unable to get paperwork to us within the 30 day window. We were in contact with the State discussing this issue and they confirmed that due to the COVID pandemic, this certificate is transferrable.
 - Motion by Reg Allen to approve the transfer of operating authority application from Union Hill Ambulance to western Wayne (Walworth). Seconded by Bill Arnold. Discussion: Typically our checklist is done in order step by step, however, we completed the steps in tandem with COVID in order to keep the process within the timeline, which is why you see just the single letter to the applicant regarding the few items in question. All items were received that we asked for. Question –

with the CON not having been in use for 90 days, how can you justify need for this particular CON at least within Monroe County? This is not a determination of need discussion, this is a non-contested transfer. Based on the COVID emergency, everything happened as quickly as reasonable. Roll Call Vote– 21 yes, 0 no, 0 abstain, 3 absent, 2 vacant, 0 conflict of interest.

- **Motion 4 – Passed**

XIII. Training & Ed – Eric Rathfelder

- Letter to BEMS & TS on CIC/CLI Training.
 - No response from letter sent thus far, however, we included the following elements:
 - Updates from the Bureau of EMS
 - Suggestions to utilize a LMS to regularly disseminate the most current information.
 - Authorize “blended learning” modalities for CIU
 - Course Catalog for “instructor level training”
 - Vetting courses that we believe should be approved as “instructor level courses”

XIV. PIER – Donna Bailey

- No Report

XV. Livingston County – Karen Dewar

- No Report

XVI. Monroe County – Tim Czapranski

- Reprogramming of the county owned radios has begun and will continue throughout the summer.

XVII. REMAC – Aaron Farney, MD

Meeting Minutes July 20, 2020



- RSI Policy has been updated and is available on the website. Changes mainly relate to the recredentialing process.
- QI Academy has resumed via Zoom.
- REMAC Ops Committee Chair has resigned.
- Regional M & M Conference is being organized.
- Next Meeting is August 17 th .

XVIII. NYS DOH Dates to Remember

- No updates on pending state meetings.

XIX. New Business

- Ahmed: Thank you to everyone that helped NEQ and Webster EMS through our recent unexpected loss. We received overwhelming support from our regional agencies.
- Allen: I have been in contact with the Program Agency on the consideration of changing the treat and release policy to treat in place. This is being changed at the state level, there are lots of lobbying for CMS to reimburse for treat in place by EMS.
 - Perhaps we can make proposed changes to MLREMS regional data dictionary then send out for comment. Systems Operations Committee can take this project on. We can also engage local subject matter experts as well as Peter Brodie as we begin this project.

XX. Adjournment

- **Motion 5 - Passed**
- **Next Meeting: Monday September 2st, 2020 – location TBD at 1600**

Link for full meeting video:

[MLREMS Full Meeting Video July 2020](#)