



Monroe-Livingston Regional EMS Council
Meeting Minutes
July 17, 2023
Livingston County EMS Base
5582 Lake Road Avon, NY
4PM

Welcome by Chair Tim Kelly - Meeting called to order at 4:02PM

- Pledge of Allegiance

Calling of the Roll;

- 13 Council Members present, there is a quorum;
- Excused – William Arnold, Edward Erbland, Geordie Klueber, Ahmed Mustafa,
- Absent – John Williams
- Guests – Timothy Hutchings, Brian Weidman, Benjamin Sensenbach;
- Mark Philipp and Andrew Perez arrived at 4:11 PM;
- Jeremy Cushman arrived at 4:16 PM;

Officer / Committee Reports:

- Chairperson / Legislative Committee Tim Kelly:
 - Website Renewal Contract Update;
 - Vice Chair / NEG Committee Sam Tinelli:
 - Healthcare Representatives Council Seats - Recommendation to the Council that the following term expirations dates be adopted:
 - Healthcare Representative Seat 1 expires March 31, 2026
 - Healthcare Representative Seat 3 expires March 31, 2025
- Motion: James Cassin Second: Timothy Frost
All Ayes, Motion Carried.
- MLREMS Council Open Seat Election;
 - Healthcare Representative Seat 1 – Lauren Pierson
 - Monroe County At Large Seat 2 – Timothy Hutchings
 - No other candidates submitted letters of interest.

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Motion: Timothy Frost Second: Timothy Czapranski
Secretary cast one ballot for Timothy Hutchings and Lauren Pierson
All Ayes, Motion Carried.

- REMAC Open Seat Election;
 - Hospital Representative: Letters of interest from Lauren Pierson and Adam Oplinger
 - At Large NYS Certified Seat 1: Maverick Greek Rouse

Ballots were passed out, NEG Committee Members Samk Tinelli and Jonathan Lindskoog counted the ballots;

- Adam Oplinger was elected to the Hospital Representative seat.
 - Maverick Greek Rouse elected to At Large NYS Certified Seat 1.
 - Record Retention Policy being reviewed/ updated and will bring to September Council Meeting for discussion and approval.
- Treasurer / Finance Committee Alex Cook: -
 - Review and Approval of May, 2023 Finance Report;
Motion: Alex Cook Second: Jonathan Smith
All Ayes, Motion Carried.
 - Review and Approval of June, 2023 Finance Report;

Motion: Alex Cook Second: Jonathan Smith
All Ayes, Motion Carried.
 - Received notice from our accounting firm that does MLREMS bookkeeping services will be increasing our quarterly fee from \$1,200 to \$1,800 effective September 1, 2023. There has been no increase in approximately twenty years.
 - Discussion on due to costs increases and limited MLREMS Budget funds, an RFP is developed for both bookkeeping and audit services.
 - Still working with the State on open vouchers for payments, no update on Program Agency reimbursement vouchers.

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- It appears that with all the staff changes in central office in Albany, that there is a loss of institutional knowledge of the BEMS.
- Other items regarding education were also brought up, issues with students able to access the portal to schedule EMT exams;
- Training and Education Committee is meeting on August 1, Program Agency with add course sponsors to get feedback on any issues they are incurring;
- Any agenda item for SEMSCO has to be sent in by August 10, 2023;

Motion: James Cassin Second: Mark Philippy

A letter is developed by the Executive Committee regarding issues with Regional Faculty, and other issues and/or concerns with training and education and sent to the following:

- Ryan Greenberg, BEMS Director
 - Michael McEvoy Chair of SEMSCO;
 - Donald Hudson Chair SEMESCO Training/Education Committee;
 - Doctor Eugene Heslin, First Deputy Commissioner NYSDOH
 - Doctor John Morley, Deputy Commissioner NYSDOH;
- All Ayes, Motion Carried.

- Systems Operations Chair Jon Smith:
 - Committee has met and working through on updating the Monroe County Mutual Aid Plan to better reflect the challenges of today, last time plan was updated was 2017;
 - MCI Plan and Part 18 events, is a required document when applying for Part 18 Events, could committee also review this plan for any updates;
- PIER Chair Ahmed Mustafa – Excused. Report by James Cassin
 - Minutes from July 11, 2023 PIER Committee meeting were sent out to Council members on July 14, 2023;
 - Looking at 2024 MLREMS Awards process, possibly moving ceremony to MCC Campus;
 - Looking at a PIO Academy for agencies – discussion about online PIO course through FEMA as a suggestion, also provides CME credit.
- Livingston County EMS Coordinator Karen Dewar :
 - Nothing to report since last meeting;

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- Monroe County EMS Coordinator Tim Czapranski:
 - Monroe County EMS Status Board will sunset September 30, 2023, talking with Wayne County if they wish to take over;
 - APRA Funding contracts are with county legal department for review;
 - First meeting for the April, 2024 Solar Eclipse was held today, more details to follow;

- Program Agency Ben Sensenbach:
 - Program Agency has been removing old files that are no longer required to be maintained by the Records Retention Policy;
 - Effective January 10, 2023, NYS EMS will require all E-PCR software to be compliant with NEMESIS V3.5;
 - E-PCR faxing, looking at other options, hospital hub is one option being reviewed;

- State Actions;
 - Kyle Kiehn
 - Issued a formal reprimand.
 - Placed on three years' probation effective 5/3/23.
 - Assessed a civil penalty of \$2,000. \$1,500 is stayed pending no further violations during probation.
 - For violations of 10 NYCRR Part 800.16(a)(13).
 - "...has held him/herself out as being certified at a higher level than actually certified, or has exceeded his/her authorized scope of practice, as that term is defined in Section 800.3 of this Part..."

 - Danielle Winters
 - Suspended for one year effective 4/25/23
 - For violations of 10 NYCRR Part 800.3 (am), 800.3 (al), 800.3 (ao), 800.15 (a) and 800.15 (b)(1)
 - "...Negligence means a failure to perform, on one or more EMS calls, as an ordinary, reasonable, similarly situated certificate holder certified at the same level would, based upon the standard of care in the region, as delineated in controlling protocols, curricula, and policies, and as demonstrated by an ordinary, reasonable certificate holder's general standards of practice..."
 - "...Incompetence means a lack of, or loss of, skill or knowledge to practice the profession, and/or practicing with negligence, as negligence

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is defined in this part, on one or more occasions while treating a patient...”

- “...Patient Abandonment means a certificate holder’s willful termination of patient contact prior to delivering the patient for medical evaluation and/or treatment, or securing a proper refusal of medical attention in accordance with applicable protocol. Patient abandonment may be effected through means including, but not limited to, leaving a patient unattended after establishing patient contact, leaving a patient to the care of an EMT certified at a lower level when the certificate holder knew or should have known that the patient required a higher level of care, and/or encouraging the patient and/or bystanders to reject transport to a hospital by ambulance unless it occurs within an organized multi patient/agency response...”
- “...comply with prehospital practice standards, applicable for the geographic region of the State in which the individual is practicing...”
- “...when a certificate holder is acting as part of an organized pre-hospital emergency medical service, the certificate holder responsible for patient care shall accurately complete a pre-hospital care report in a department-approved format for each patient with whom the certificate holder makes patient contact, and shall provide a copy to the hospital receiving the patient and/or to the department’s authorized agent for use in the State’s quality assurance program...”

➤ College Point Community Ambulance Corps, Inc

- Surrendered operating certificate effective 6/7/23.
- For violations of PHL 3012(1)(f)
- “...had discontinued operations for a period in excess of one month...”

➤ Shawn Woods

- Suspended for one year effective 6/1/23. The suspension is stayed.
- Placed on probation for three years effective 6/1/23.
- Assessed a civil penalty of \$2,000.
- For violations of 10 NYCRR Part 800.15 (a)(1) and (2), 800.16 (a)(1) and (2)(b), 800.16 (a)(11) and (c) and 800.16 (a)(11).
- “...State-approved training curricula and State-approved training standards, in accordance with section 800.20 of this Part...”
- “...State-approved protocols developed by State and/or Regional Medical Advisory Committees pursuant to sections 3002-a and 3004-a of the Public Health Law...”
- “...has failed to comply with the requirements of Section 800.15 of this Part...”

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- "...has been negligent in the performance of his/her EMS duties and practice, as negligence is defined in Section 800.3 of this Part..."
- "...has abandoned a patient, as patient abandonment is defined in Section 800.3 if this Part..."
- Francisco Garcia
 - Revoked effective 6/7/23
 - For violations of 10 NYCRR Part 800.16 (a)(5).
 - "...has been convicted of one or more criminal offenses, as that term is defined in § 800.3(ak) of this Part, unless, in accordance with Article 23-A of the Corrections Law, the department determines, that (i) there is not a direct relationship between one or more of the criminal offenses and the duties required of this certificate or (ii) allowing the certificate holder to retain his/her certificate would not involve an unreasonable risk to property or the safety or welfare of a specific individual or the general public. In determining these questions, the agency will look at the eight factors listed under New York State Correctional Law Section 753 ..."
- NYS BEMS Representative – Brian Wiedman:
 - Vital Signs Conference 2023 registration is now open;
 - On-line portals – BEMS has been moving to various on-line portals for submissions of many functions that were sent in hard copy by mail;
- Old Business – None
- New Business –
 - Executive Session – Personnel Matter

Motion: James Cassin Second: Timothy Kelly

To go into Executive Session at 5:05 PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or potential litigation.

Motion: Jeremy Cushman Second: James Cassin

To exit Executive Session at 5:22 PM, no action taken by the Council in Executive Session.

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- NYS DOH and Other Important Dates –
 - SEMAC and SEMSCO September 12 & 13, 2023 at the Hilton Garden Inn, Troy, NY.
 - EMS Vital Signs Conference October 19-22, 2023 OnCenter Syracuse, NY
- Next Council Meeting – Monday September 18, 2023 16:00 Hours at Livingston County EMS Base 5582 Lake Road Avon, NY.

Adjournment at 5:25 PM Motion: Thomas Kirchoff Second: Mark Philippy
All Ayes, Motion Carried.

Submitted by:

James Cassin
Secretary

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2023 MLREMS Meeting Attendance Record

Category	Name	Term Expires	2023 - 01	2023 - 03	2023 - 05	2023 - 07	2023 - 09	2023 - 11
Monroe County At Large - Seat 1	Arnold, William	3/31/25	E	A	P	E		
At Large EMS Agency - Seat 4	Cassin, James	3/31/25	P	P	P	P		
Livingston County At Large - Seat 2	Cook, Alex	3/31/26	P	P	P	P		
Monroe County CON - Seat 1	Coyle Thomas	3/31/25	P	E	P	P		
Regional Medical Director	Cushman, Jeremy	Ex-Offico	E	E	P	P		
Monroe County EMS Coordinator	Czapranski, Timothy	Ex-Offico	P	P	P	P		
Livingston County EMS Coordinator	Dewar, Karen	Ex-Offico	P	P	P	P		
EMS Training / Education	Erbland, Edward	3/31/24	E	P	P	E		
REMAC Representative	Farney, Aaron	3/31/25	P	P	P	P		
At Large EMS Agency - Seat 3	Frost, Timothy	3/31/26	P	P	E	P		
Monroe County At Large - Seat 2	Hutchings, Timothy	3/31/25	Vacant	Vacant	Vacant	Vacant		
Livingston County At Large - Seat 3	Kelly, Timothy	3/31/25	P	P	P	P		
Monroe County At Large - Seat 3	Kirchoff, Thomas	3/31/25	P	P	P	P		
Livingston County - BLSFR	Klueber, Geordie	3/31/26	P	P	P	E		
Livingston County At Large - Seat 1	Lindskoog, Jonathan	3/31/25	P	P	P	P		
Monroe County At Large - Seat 4	Mustafa, Ahmed	3/31/24	P	P	P	E		
Monroe County CON - Seat 2	Perez, Andrew	3/31/24	A	P	P	P		
At Large EMS Agency - Seat 1	Philippy, Mark	3/31/25	P	P	P	P		
Healthcare Representative - Seat 1	Pierson, Lauren	3/31/26	Vacant	Vacant	Vacant	Vacant		
Law Enforcement	Rathfelder, Eric	3/31/26	A	P	P	P		
At Large EMS Agency - Seat 2`	Smith, Jonathan	3/31/26	P	P	E	P		
Livingston County CON -	Tinelli, Samuel	3/31/26	P	P	P	P		
Healthcare Representative - Seat 2	Vacant	3/31/24	Vacant	Vacant	Vacant	Vacant		
Healthcare Representative - Seat 3	Vacant	3/31/25	Vacant	Vacant	Vacant	Vacant		
Community Representative	Vacant	3/31/24	Vacant	Vacant	Vacant	Vacant		
Monroe County - BLSFR	Williams, John	3/31/24	P	A	E	E		

Attendance Legend :

Present = P

Absent = A

Excused = E

Attendance for Quorum:

Quorum = 13 Members

Super Majority = 17 Members

