



Monroe-Livingston Regional EMS Council
Meeting Minutes
November 20, 2023
Livingston County EMS Base
5582 Lake Road Avon, NY

Welcome by Chair Tim Kelly –

- Meeting called to order at 4PM
- Pledge of Allegiance

- Calling of the Roll; 18 Council members present, there is a quorum;
- Excused: William Arnold, Thomas Kirchoff and Andrew Perez
- Guests: Benjamin Sensenbach DPM, Brian Wiedman BEMS, Mark Philippy SEMSCO

Officer / Committee Reports:

- Chairperson / Legislative Committee Tim Kelly:
 - October 9, 2023 Executive Committee Meeting was cancelled;

 - COVA Demand Letter Update – still within 180 days of the demand letter being sent, no reply. Will follow up with small claims court in Albion, NY.

 - Review and Approval of MLREMS Fee Schedule;
Motion: Tim Kelly Second: Sam Tinelli
All Ayes, Motion Carried

 - Regional E-PCR NEMSIS 3.5 Transition Ad-Hoc Committee – Proposal attached to minutes for reference;
Motion: Jon Smith Second: Geordie Klueber
On the Question – will this committee also request agencies to come on to the various Regional Commands?
Answer – Jim Cassin – it was not part of the proposal, looking to assist with NEMSIS 3.5v transition, also discuss with agencies to ensure utilizing data dictionary and regional outcomes to streamline data collection.
All Ayes, Motion Carried

 - Discussion on the recent signing by the Governor for the “Direct Pay” legislation and can the Council advocate on EMS legislation. There is concern that due to the MLREMS Council being both a Non-Profit and semi-quasi-governmental body under Article 30, it creates a “grey” area.

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- Vice Chair / NEG Committee Sam Tinelli:
 - Review and Approval of Updated Record Retention Policy;
Motion: Alex Cook Second: Jim Cassin
All Ayes, Motion Carried

 - Review and Approval of Military Disaster Relief Policy;
Motion: Tim Kelly Second: Jonathan Lindskoog
All Ayes, Motion Carried

- Treasurer / Finance Committee Alex Cook: -
 - Review and Approval of September, 2023 Finance Report;
Motion: Alex Cook Second: Tim Czapanski
All Ayes, Motion Carried

 - Review and Approval of October, 2023 Finance Report;
Motion: Alex Cook Second: Tim Czapanski
All Ayes, Motion Carried

 - RFP Proposals for Auditing / Accounting Services, we only received one bid from the current vendors. We have had good service from both companies. This is the first increase in accounting services in since 2011. Auditing services has increased annually.

 - To approve Mengel, Metzger & Barr CPA's to provide accounting services for MLREMS at a quarterly fee of \$1,800.
Motion: Syed Mustafa Second: J. Cassin
All Ayes, Motion Carried.

 - To approve Stokes, Visca, Hucko & Barone CPA's to provide annual auditing services for MLREMS at a fee of \$6,500.00 for 2023/2024 fiscal year;
Motion: Syed Mustafa Second: J. Cassin
All Ayes, Motion Carried.

- Secretary / Membership Committee James Cassin:
 - October 4, 2023 met with Mindy Johnson and Ben Sensenbach to review the Quarterly REMSCO and Program Agency reports to NYS;

 - Based on an email from the BEMS that was sent to Mark Philippy regarding the Program Agency contract, I will be sending an updated contact list to the BEMS, SEMSCO and surrounding REMSCO's;

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- Review and Approval of Minutes from September 18, 2023 Council Meeting;
Motion: Jon Smith Second: Sam Tinelli
All Ayes, Motion Carried.

- Membership Committee met on Thursday November 16, 2023 via Zoom, committee minutes are attached to today's Council meeting for reference, the committee had two items to bring forth:
 - Received resignation letter from John Williams for the Monroe County BLSFR seat due to time constraints;
 - Received resignation letter from Mark Philippy for the At Large Seat #1 due to not having a current agency affiliation;
 - Question was raised regarding the status of the MLREMS seat on SEMSCO? The membership committee reviewed the SEMSCO Bylaws and the seat would continue until a replacement was vetted.
 - The MLREMS Council reaffirms that Mark Philippy is the MLREMS region representative to SEMSCO
Motion: Tim Kelly Second: Jim Cassin
All Ayes, Motion Carried.

- Regional Medical Director / SEMAC Representative Jeremy Cushman:
 - Informational item – in years past the REMAC had an SCT committee, the medical directors of the SCT agencies (AMR, Monroe, Livingston County) to engage in discussion on SCT in a post COVID era and bring forth to the Council an updated policy;
 - Hantevy Project – Dr. Dorset was able to obtain a grant from NYS, but now the challenge now is on-going funding for this project. This app has great benefit for patients and providers. The estimated cost is \$20,000.00 for just the MLREMS region. The Handtevy app expires approximately second quarter of 2024. The MURU app costs to provide this are higher in costs. How could MLREMS Council take a leadership role in acquiring funding going forward.

- SEMSCO Representative – Mark Philippy:
 - December 4,5,6 SEMSCO & SEMAC meetings in Troy, NY;
 - Will bring forth to Training/Education Committee MLREMS concerns with Regional Faculty and other Training/Education issues;
 - Bring forth the SEMSCO about posting SEMSCO Bylaws and other documents on the website for easy access;

- REMAC Aaron Farney:
 - Met on October 16, 2023 at the PSTF;

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- Approved updated ALS Preceptor Policy and Care Bundles and have been posted on the MLREMS website;
- Next REMAC meeting is Monday December 16, 2023 5PM at the PSTF;

- Training & Ed Chair Ed Erbland:
 - Two specialty courses were conducted recently, one CIU's course and one CLI course, 13 people completed the CLI course;
 - A CIU course is scheduled for December 2, 2023;
 - Will meet with Mark Philippy to provide information on local Training/Education concerns for the State meetings in December;
 - Regional Faculty – MLREMS Region is down to three currently, only two are still practicing and one is leaving soon;
 - On-line updated MOLST training will be coming soon, Dr. Dorsett leading that project;
 - PSI test services, sent out a FAQ document for scheduling the NYS Written exam for instructors and students;
 - Next committee meeting is December 5 via Zoom;

- Systems Operations Chair Jon Smith:
 - Monroe County Mutual Aid Plan is still at Monroe County Law Department for review;
 - Monroe County MCI / MPI plan is next project for review;
 - Next Committee December 5 at 11AM via Zoom;

- PIER Chair Ahmed Mustafa:
 - Awards Program in May, 2024;
 - The Award applications have been sent out, and a few have been received, please send in your nominations for Awards by February 1, 2024;
 - Looking at different methods for recognizing our Award winners in addition to the Plaque, maybe an citation bar for their uniform or such;
 - Looking at venues for the Award Ceremony to enhance the image of the event, one venue MCC charges \$500 for a three hour timeframe. Suggestion from Tim Czapranski to look at Memorial Art Gallery, they have hosted many public events.

- Livingston County EMS Coordinator Karen Dewar :
 - Livingston County Mutual Aid plan is being reviewed;

- Monroe County EMS Coordinator Tim Czapranski:
 - Hexagon CAD to CAD with Monroe Ambulance is being tested;
 - E-PCR interface has been loaded into the CAD and being tested with CHS;

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- Monroe County AARP Grant award contracts have been sent to agencies today;
- Program Agency Ben Sensenbach:
 - State Actions; - MLREMS has not received any updated NYS Actions since the September 18, 2023 meeting;
 - RSI credentialing test will be sent out to agencies for provider to schedule a test at DPM office;
 - Agency update forms will be going out in January, this is a deliverable under the Program Agency contract with NYS;
- Old Business – None
- New Business –
 - Tim Kelly – Due to personal and professional changes, I will not be able to fulfill the duties as the MLREMS SEMSCO representative once the vetting process is completed.
 - The Council will need to select two names to be submitted to NYS, this will be an agenda item for the January 22, 2024 Council meeting.
- NYS DOH and Other Important Dates –
 - SEMAC and SEMSCO December 5 & 6, 2023 at the Hilton Garden Inn, Troy, NY.
- Next Council Meeting – Monday January 22, 2024 16:00 Hours at Livingston County EMS Base 5582 Lake Road Avon, NY.

Adjournment – 5:07PM

Motion: Syed Mustafa

Second: Geordie Klueber

All Ayes, Motion Carried.

Submitted by

James Cassin
Secretary

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