



**Monroe-Livingston Regional EMS Council
Special Meeting Minutes
June 3, 2024
Livingston County EMS Base
5582 Lake Road Avon, NY
4PM**

Welcome by Chair Sam Tinelli -

- Pledge of Allegiance

Calling of the Roll; Members Present: 15, quorum is met

Motion to suspend conducting regular order of Council business and reports to move forward on the status of the Program Agency, unless there is an emergent issue.

Motion: S. Tinelli Second: T. Czapranski All Ayes

Program Agency Update:

- The Council Officers have attempted to meet with NYS BEMS representatives, but at times this has been difficult, takes numerous emails and such;
- Ed Mager, Branch Chief provided information on what is needed to be a Program Agency;
- Both Ryan Greenberg and Ed Mager have stated than a Request for Proposals process will be needed;
- A RFP was developed during the week of May 27, 2024;
- The RFP was emailed on Friday May 31, 2024 to all agencies in the MLREMS regions, Program Agencies that surround MLREMS (Finger Lakes, UBMD and Southern Tier Health Care System Inc.) and University of Rochester and Rochester Regional Health;
- The RFP was posted to the MLREMS website;
- Neither MLREMS nor DPM has seen the 2023/2024 contract from NYS as of today, a letter and additional information was emailed to the BEMS by Sam Tinelli on May 23, 2023 as requested by NYS BEMS;

As point of information with the RFP process, the DPM provided to the Secretary at the Secretary's request the following information:

- Work Plan C, to be included in the RFP;
- State Funding amount for the 2023/2024 contract time frame, to be included in the RFP;
- Regional email list, to send the RFP out to;

web www.mlrems.org
phone (585) 463-2900
fax (585) 473-3516

office
44 Celebration Drive, Suite 2100

mailing
601 Elmwood Avenue, Box 655-P
Rochester, NY 14642



DPM acknowledged the receipt of the RFP in the email that was sent as noted above on May 31, 2024.

Need two or three council members to serve as a review committee for proposals that are received:

- Sam Tinelli, Geordie Klueber and Andrew Perez

It was suggested that a rubric be developed and utilized for the review process. T. Czapranski and K. Dewar will share both Livingston and Monroe Counties rubric templates as a baseline. Secretary to send the MLREMS Conflict of Interest Policy to all Council members to read prior to the June 17, 2024 special meeting. All council members will be needed to attend to ensure we have a quorum.

To start a payment process with URMIC for past quarterly payments, MLREMS has funding to pay one quarter at a time, this payment has some variations in amount due, but will be in the \$50,000.00 +/- range. Ryan Greenberg has stated when we submit a voucher to contact him, he will "place on top of the pile".

Depending on the outcome of the RFP process and a completed Program Agency contract with NYS, this could run pass the July 1, 2024 contract expiration. DPM is willing to help with some "critical" functions (namely statutory requirements), but the Council needs to have a backup plan to prioritize Program Agency deliverables in case there is there is no new agreement in place by July 1, 2024 as it will not be possible to perform current functions in the absence of a formal contract or payment for services.

- Special Council Meeting – Monday June 17, 2024 16:00 Hours at Public Safety Training Center 1190 Scottsville Rd Rochester, NY 14624 Room 105
- Next Regular Council Meeting – Monday July 15, 2024 16:00 Hours at Livingston County EMS Base 5582 Lake Road Avon, NY.

Adjournment – at 4:36PM Motion: J. Smith Second: G. Klueber All Ayes

Please see the MLREMS Meeting link : <https://youtu.be/fPEWb-5JdJ8>

Submitted by,

James Cassin
Secretary

web www.mlrems.org
phone (585) 463-2900
fax (585) 473-3516

office
44 Celebration Drive, Suite 2100

mailing
601 Elmwood Avenue, Box 655-P
Rochester, NY 14642