

Monroe Livingston Regional EMS Meeting

July 20, 2015

Meeting Minutes

Call to order – Reg Allen

Chair Report – Reg Allen

- Standardized Communications
- 2015 MLREMS Goals Review
 - Select an electronic (cloud) storage platform, which has an administrator function, allows for email addresses, and allows the administrator a varied level of access permissions for users. Develop a standardized filing format for all MLREMS documents.
 - Due September 30, 2015
 - Develop continuity guides for each position on the Executive team, including exec officers and committee chairs. The guide is an overview of what the position does on a daily, weekly, monthly, annual basis. This will serve to provide continuity of transition when a new person takes on an executive position or committee chair position.
 - Due December 1, 2015
 - Create a standardized data dictionary consistent with NEMSIS 3 and make this directory available in a common electronic format for use by MLREMS agencies.
 - Due 4th quarter of Calendar year 2015
 - If you have questions, ask Donna Bailey

Vice Chair Report – Tom Coyle

- Background Check Status
 - Vendor we had selected is not able to provide the service for our agency because we do not have a physical address. Tom is looking into other companies.

Secretary Report – Tim Frost

- Approve Minutes
 - May 2015
 - Minutes approved

Treasurer's Report – Mike Hoskins

- Financial Report sent out
- On track with a new contract for the next five years for Program Agency.
- Google Drive
 - We are working at getting the documents section set up, reach out to Mike with any questions, we are looking to have all of our documents housed here so that as seats within the council change, the documentation doesn't get lost in transition.

System Medical Director/Program Agency Report – Benjamin Sensenbach

- State BLS Protocol Updates
 - Awaiting information to the state on the responsibilities and impacts to the region.
- Check and Inject NY
 - The Syringe Epinephrine Project, requesting MLREMS permission to utilize the website for roll-out of this program being coordinated by my office statewide. Anticipated launch early September. No cost to MLREMS.

- emsCharts updates and Data Dictionary standardization work by Ben and Staff
 - In spite of a few small hiccups, everything has gone well so far. Let us know if you see anything in there that doesn't work, or causes issues, we will be happy to fix it. This has been done in order to get better regional data.
- Update on focused QA initiatives through the office
 - Targeted QA rubrics have been starting to pilot at a few agencies, progressing nicely thus far.
- SCT Committee
 - Led by Dr. Schueckler – updating/revising and identifying best practices for SCT
- Contract status for MLREMS and Program Agency
 - MLREMS Contract has been signed and submitted with no issues.
 - Program Agency contract is in process.

Systems Ops Committee Report – Jason Bortle

- Cuylerville CON has been submitted and reviewed by Ben & myself and has met the requirements of MLREMS.
 - CON has been sent to NYS DOH for F & C
- Pittsford Ambulance/ER Ambulance CON
 - Is complete, needs to be reviewed at council level. Motion to accept?
 - Tom Bonfiglio - ER CON validity is being questioned. They didn't surrender their CON once they ceased to operate. Inaccurate information. Currently invalid CON, Tom has discussed this at the state level with Lee Burns. He believes further action will be taken by the State.
 - Jim Cassin – Pittsford was not aware of this, cannot comment on the paperwork as he hasn't seen it. His opinion is to send it to the State and have the State be the ones to kick it back if it's invalid and let it be determined by them.
 - Ross Zastrow – East Rochester has a current operating certificate. Clock doesn't start ticking until the MLREMS deems the application complete as far as the State is concerned. Regional Council has to make a decision on the transitionability of the CON if it hasn't been operated under in the past thirty days.
 - Systems Committee and the State need to review Tom Bonfiglio's documentation on the validity of East Rochester's CON. However, this is the CON that they have been operating under. The renewal is the one with the false information. It hasn't been used since it has been renewed.
 - Council is to look at the completeness of the application and not the validity of the CON.
 - We want a confirmation from NYS to have them confirm that East Rochester has a valid CON before we vote on the application's completeness.
 - Jason to send cover letter with the Pittsford CON explaining that the application is complete, however outline the concerns brought up at the meeting, write in the letter that they should be expecting submission of documentation from Rural Metro concerning the validity of the CON.

Nominations Elections and Governance – Mark Philippy

- Candidates for Confirmation
 - Council – M. Nolte, BLS FR City of Rochester
 - Council – A. Horowitz, EMS Course Sponsor
 - Motion to elect both members. Motion passes.
- Candidates for Consideration
 - Council – T. Tracy, 3rd Batt. Transport – no letter from agency head, will discuss further at NEG on Tuesday
 - REMAC – Dr. E. Muto, No contact from Dr. Eran Muto from RGH, will attempt another email before Monday – email of 6/23 no response. We are just waiting on a letter of intent.
 - Will be looking at a by-laws revision for our hospital appointees.

- Advertising Policy
 - Research completed by G. Glessner suggests that to allow advertising on our website might violate existing State regulations.
 - Our attorney agrees, we will not be able to advertise.
- Finalize Attendance Policy/By-Law Amendment per last email.
 - Any questions? There have been letters of support by both Jeremy Cushman and George Glessner. Will be voted on at the September meeting.
- Discussion continues regarding teleconferencing Council meetings, particularly with Livingston County or others with fixed asset remote access (RGH, DPM, etc.) – Glessner, Sensenbach, key contributors, need to have open discussion at next NEG meeting regarding pros and cons.
- Code of Conduct/Ethics/Media Policy still being discussed in draft, more at the next NEG meeting.
 - Will be ready by September meeting for review.

PIER Committee Report – Donna Bailey

- Talked about developing Mission/Vision for PIER to help team and others know who we are and what we do.
- Jeremy asked team to discuss what, if anything, can we do on our website to recognize providers, the community, or otherwise promote all that PIER is trying to do?
 - For providers, possibly do a “Feature” section on the website for “Provider of the Month”, which would also get leaders used to recognizing their people and hopefully increase the number of applicants for the annual awards.
 - For community, highlight which agencies provide CPR, BP Clinics, Loan Closet, Car Seat Inspections, etc.
- The team has developed and sent a short survey to go out to agency leadership regarding what community programs are offered by them and what they do to reward their members.
- We are planning to send a survey to agencies and hospitals asking what they perceive as barriers for sending applications for award applicants.
- Brainstorm ideas on how to increase the number of applicants for awards.

Training & Education Committee Report – Eric Rathfelder

- CIU modifications
 - How to incorporate BLS changes at the State level. We are looking for a more successful CIU class, possibly a hybrid online/in class training. We are losing too many CLIs too fast.
- BLS Preceptor Program
 - Any comments, let Eric know. We don’t want to create something that agencies don’t have a use for. Similar to the ALS program however, we are not looking at it to have mandated by the region.

REMAC – Elizabeth Murray, DO

- Patient Safety Subcommittee
 - Physician Seats filled: Dr. Bruce Thompson – Unity, Dr. Eran Muto – RGH, Dr. Aaron Farney – Livingston County

Livingston County Report – Karen Dewar

- Communications upgrade for 911 system.
 - All will migrate to BHF – simulcast microwave system by Motorola that will UHF, VHF, 700-800. Plan to purchase mobiles, portables, bases for all agencies that need them.
 - Dr. Aaron Farney is Livingston County’s new medical director.

Monroe County Report – Tim Czapranski

- County Radio System funding for EMS agencies
- MC EMS Office welcomes 4 New EMS Deputy Coordinators – Special Operations
 - Mike Hoskins
 - Jon Dalton
 - Cameron Michaelree
 - Saloman Valdez
- Working on Muni – CON ALS FR for Monroe County EMS Special Operations Unit
- Harris XG25 portables patched to the trunked system are in each battalion. Asking that each user fill out a survey available from the battalion coordinator or my office.
- 4th battalion EMS Coordinator Dan DeSalvo will be working with EMS agencies coordinating the EMS response to the airport drill in September (FAA required). No airline has volunteered yet, so we may be holding it at the PSTF.

NYS EMS Council and Advisory Committee– Jason Bortle

- BLS Updates – Spinal immobilizations, Life threatening hemorrhage
- Policy statement regarding criminal convictions
- Community Paramedicine – has moved forward, has passed through legislature, moving on to the Senate.

New Business

- No Report

Next Meeting is September 21st at Livingston County at 1600.

Link for full meeting video:

http://youtu.be/z_0rmOGM9ps