

Monroe Livingston Regional EMS Meeting

November 16, 2015

Meeting Minutes

Chair Report – Reg Allen

- Thank you for everything this year, we have really done an excellent job of getting things done this year. Begin to think about your 2016 goals. Please forward any of your ideas to Reg.
- 2015 MLREMS Goals Review
 - Select an electronic (cloud) storage platform, which has an administrator function, allows for email addresses, and allows the administrator a varied level of access permissions for users. Develop a standardized filing format for all MLREMS documents.
 - Due September 30, 2015
 - Develop continuity guides for each position on the Executive team, including exec officers and committee chairs. The guide is an overview of what the position does on a daily, weekly, monthly, annual basis. This will serve to provide continuity of transition when a new person takes on an executive position or committee chair position.
 - Due December 1, 2015
 - Create a standardized data dictionary consistent with NEMSIS 3 and make this directory available in a common electronic format for use by MLREMS agencies.
 - Due 4th quarter of Calendar year 2015

Vice Chair Report – Tom Coyle

- Background Check Status
 - Spreadsheet noting current status, if you are not highlighted in yellow, you need to turn your background check form to Tom Coyle.

Secretary Report – Tim Frost

- Approve Minutes
 - September 2015
 - Minutes approved

Treasurer’s Report – Mike Hoskins

- All financials are up to date

System Medical Director – Jeremy Cushman

- Check & Inject NY will go live at the end of the month, first of December time frame
- Spinal motion restriction deadline passed, hopefully everyone is up to speed. Additional training material distributed over the weekend to reinforce content.
- Collaborative protocol discussions increasing in frequency. Anticipated changeover June 2016.

Program Agency Report – Ben Sensenbach

- Signed contracts from NYS brings with it a very different reporting format. Collaborating with Tim Frost to streamline the Council report.

Livingston County Report – Karen Dewar

- No Report

Monroe County Report – Tim Czapranski

- Airport Drill
 - Great turnout from EMS
- NYS WRECK it Drill – Chempack
 - Working with the State Health Department to move to a more accessible location.
- Trunked Radio System
 - Ideally by the end of the year.

REMAC – Elizabeth Murray, DO

- Patient Safety Committee has gone through the new appointments as well as rectified a position glitch. We replaced the EMS fellowship position with an Academic fellowship position.

NYS EMS Council and Advisory Committee– Reg Allen

- Next meeting in December

Systems Ops Committee Report – Reg Allen/Ben Sensenbach

- Jason Bortle has stepped down as the Chair and we are looking for someone to step up into the role. If you are interested let Reg know.
- Henrietta Ambulance CON expansion into Rush
 - Hearing officer report from Stephen Cohen – this application should be approved, found it was complete and timely submitted. The next step is to vote to affirm that we believe this to be complete and then it will go on to F&C review.
 - Motion, Seconded, Roll Call Vote. Motion passes.
- Cuylerville Operating Certificate
 - Cuylerville Ambulance would like to separate from the Fire Department for billing reasons, their application was deemed complete by this body, NYS would not conduct a F&C because they had issues with their by-laws language. In the ambulance service, you must be a member of the Fire Department. There is no action to take, but probably by January we will have more information.
- Rural Metro CON Transfer
 - We haven't heard anything from the State yet, we are still waiting on them for the F&C.

Nominations Elections and Governance – Mark Philippy

- Motion to approve the amendment to the REMAC by-laws so we can appoint hospital representatives instead of having them submit letters of intent.
 - Seconded, Motion passes.
- Member Elections –
 - Council – Gwen Williams, Healthcare Provider
 - Council – George Glessner, Healthcare Provider
 - Council – 3rd Battalion Transport, Tom Tracy, Penfield Ambulance
 - REMAC – Drs. Lum, Mayhle, Rueckmann, and Thompson for reappointment to hospital seats.
 - REMAC – Dr. Ben Ostrovsky, At Large Physician
 - REMAC – Bill Arnold, BLS Provider
- Officer Elections
 - Allen, Chair
 - Hoskins, Treasurer
 - Coyle – Vice-Chair
 - Secretary – OPEN
- Motion to approve all member elections as listed, motion seconded, motion passes.
- Ballots passed out for Officer Elections.

- Tim Frost appointed secretary from January 1-25.
- Ethics/Conduct Policy – ready for distribution and discussion/vote at next meeting
 - Policy tabled until next month. Forward any of your comments to Mark for discussion in January.

PIER Committee Report – Deb Curran for Donna Bailey

- STEP Conference participation
 - We are not including this in EMS week.
- 2016 Awards Packet
 - Please fill them out and nominate your colleagues.
 - Due January 1st.

Training & Education Committee Report – Eric Rathfelder

- Continuity Guide
- CIU
 - Wednesday 12/9 (AHA Updates), Wednesday 12/16 1800-2100 at College Town, Suite 2100
- BLS Preceptor Program
- HVA Course Sponsor Application
 - Training & Ed Committee has reviewed the application, we had concerns about the student pool for the remaining course sponsors. Based on that information, we voted that the application should not be approved.
 - Course sponsors that were present had a concern about the student pool as it dwindles each year. Due to low enrollment, some classes have had to be cancelled, so there isn't a need for another course sponsor.
 - Find a way to collaborate to use the current course sponsors and utilize the SIM lab without depleting the student pool.
 - More choices as far as course sponsors are not always a bad thing.
 - Motion to approve Henrietta's application for course sponsorship. Roll call vote. Motion passes.

New Business

- Clarification on Rural Metro and AMR. The F&C has been approved by NYS. Motion to approve the CON transfer. Roll Call Vote. Motion passes.

Next Meeting is January 25th at Monroe County at 1600

Link for full meeting video:

<https://youtu.be/BaPKyvUxvcg>