

MLREMSC Executive Meeting

Meeting Minutes

Subject	MLREMSC Executive	Meeting Notes : Dates	12/13/2015
Facilitator	Reg Allen, Chair	Time	8:32 am ended at 09:08 am
Location	GoToMeeting	Scribe	Tim Frost, Secretary
Attendees	Attendees: R. Allen, T. Frost, B. Sensenbach, M. Philippy, D. Bailey, E. Rathfelder, K. Dewar, T. Coyle, M. Hoskins, Excused Absence: Dr. Cushman, Dr. Murray, Absent: J. Bortle, T. Czapranski,		
Key Points Discussed and Action Items			
No.	Topic	Action Item(s)	Target Date
1	<u>Chair Report</u> – R. Allen <ul style="list-style-type: none"> • Happy Holidays to all • 2016 Goals • January Exec Meeting I have a conflict, would like to change the date to Jan. 4 or Jan 25. <ul style="list-style-type: none"> ○ Changed to the 4th at College Town Bagels and Coffee will be provided • Continuity guide –please send me your guide so we can congeal and place on the google docs. • Committee Member verification for 2016 <ul style="list-style-type: none"> ○ Please verify the members of your committee for 2016. Members should be active and attending meetings 		
2	<u>Vice Chair</u> – T. Coyle <ul style="list-style-type: none"> • Background checks – there are still a few people who have not sent their paperwork in • Hoskins- We have been invoiced for the service 		
3	<u>Secretary</u> – T. Frost <ul style="list-style-type: none"> • Motion to Approve November Executive Committee Minutes <ul style="list-style-type: none"> ○ Motion- Frost / 2nd- T. Coyle / Motion Carries 		

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	<ul style="list-style-type: none"> • Working with NEG Chair to verify MLREMS / REMAC Rosters and dates • Working with Ben and Mindy to develop better processes between the program Agency and the secretary position. • GMAIL Distribution groups –please send any request for changes to me. 		
4	<p><u>Treasurer</u> – M. Hoskins</p> <ul style="list-style-type: none"> • All financials are up-to-date • Investment opportunities – Discussion <ul style="list-style-type: none"> ▪ Mutual Funds ▪ CD ▪ Etc. ○ Hoskins - Over the years we have accumulated cash assets of about \$40,000 over the years. If it is sitting there, why not have it work for us? <ul style="list-style-type: none"> ▪ Bonfiglio – are we aloud to this? ▪ Reg – low risk only ▪ The committee agrees that if we can find something “safe” Mike will bring information back for review sometime in the near future. 		
	<p>System Medical Director & Program Agency</p>		

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5	<u>System Medical Director</u> – Dr. J. Cushman - Excused <ul style="list-style-type: none">• Happy Holidays – Stay Safe• No Report		
6	<u>Program Agency</u> – B. Sensenbach <ul style="list-style-type: none">• State Contracts – The state has not issued the signed copies. The Uof R is watching but is not too concerned at this time.• Council Deliverables – Tim Frost and I have discussed this a couple times. Though the reportable have not changed, the format has. We will be working together to fulfill this requirement.		

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County and New York State Representatives			
7	Livingston County Coordinator – K. Dewar <ul style="list-style-type: none"> ▪ Communication systems are moving forward with an extension to the end of 2016. ▪ When the data dictionary when into place and the transport outcomes changed, reports needed modified. This is in works. 		
8	Monroe County Coordinator – T. Czapranski - Absent <ul style="list-style-type: none"> • No Report 		
9	REMAC –Dr. Murray - Excused <ul style="list-style-type: none"> • The patient safety committee is going to add a pediatric rubric <ul style="list-style-type: none"> ○ Ben – the committee is attempting to get ahead of issues as apposed to just investigating. ○ Looking to develop training based on trends 		
10	NYS EMS Council – J. Bortle - Absent <ul style="list-style-type: none"> • No Report 		
Committee Chairperson Reports			
11	System Operations – T. Bonfiglio <ul style="list-style-type: none"> • Mutual Aid policy statement and System OPS work to ensure proper implementation. <ul style="list-style-type: none"> ○ Tom - Should we revive this process and possibly send a letter to all agencies reminding them of this process. ○ Karen has two to send in • System OPS is looking for new members • Henrietta Ambulance CON expansion <ul style="list-style-type: none"> ○ Hearing went fine waiting for the recommendation from the hearing officer ○ There were some concerns brought up in the meeting – that really had nothing to do with need or the actual process ○ Received a letter from Honeoye Falls to expand their 		

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	operating certificate but has not submitted an application <ul style="list-style-type: none">▪ Tom will call the mayor back		
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12	<p>NEG – M. Philippy</p> <ul style="list-style-type: none"> • Roster updates -working with Secretary Frost -meeting on 12/15 • January Elections -Secretary, and REMAC At Large Physician (Dr. Farney, only candidate) • Ethics/Conduct Policy -final revision discussion at next NEG Meeting in January, add Whistleblower Policy and address any other comments received. • Revising REMAC Non-Voting Seats -mix-up with At Large vs. BLS Provider seats, resulting from roster update issue, will be addressed with Sec. Frost on the 15th. • REMAC By-Laws -discussion at next NEG Meeting regarding discrepancies discovered by Sec. Frost. 		
13	<p>PIER – D. Bailey</p> <ul style="list-style-type: none"> ▪ We have secured the PSTC for next year's kickoff event on Sunday; May 15. We are hoping to do the mini-conference. Mike Karnes, the dean is letting us use it for no charge. Good news! <ul style="list-style-type: none"> ○ In the past we spoke about having one of the training sessions as community event – consideration for Boy Scouts and Girl Scouts ○ Mark – Can we expand this to explorer programs ○ This would be an abbreviated first aid program ○ Mike - NAEMT – just released a bleeding control course that may be good for consideration 		
14	<p>Training & Education – E. Rathfelder</p> <ul style="list-style-type: none"> ▪ Arrived at meeting before, the Chair ▪ No Report ▪ The next CIU is this Wednesday at College Town. ▪ Next T&E meeting is in January 		
15	<p>Other Business –</p> <ul style="list-style-type: none"> • None 		

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16	Next Meeting(s) <ul style="list-style-type: none">• January 04, 2016 (@ College Town) (Date changed from the 11th)• February 8• March 14		