

Monroe Livingston Regional EMS Meeting

March 21, 2016

Meeting Minutes

Chair Report – Reg Allen

- EMS Memorial May 17, 2016
 - Barry Miller being memorialized
 - Tour bus can hold 56 people
 - Cost would be \$27/person (if we have 56 people) Henrietta will pay the difference if there are empty seats, but we should go in force, we usually don't have much representation at this event.
 - Reg will reserve the tour bus and get the invitation out.
 - EMS Week Awards
 - 7 council members did not vote. This is disparaging. We don't know who did and did not vote as we are keeping it anonymous. This is part of your responsibility as a council member. If you aren't able to commit the time to the council, we will fill your seat.
- 2016 MLREMS Goals
 - Creation of a provider safety TAG
 - Q1 Perform GAP Analysis
 - Q2-Q4 Fill the GAP
 - Create a financial plan under the following conditions
 - Continued long term existence of MLREMS
 - Investment opportunities
 - Pursue grant initiatives
- Dates to Remember
 - SEMAC & SEMSCO Meetings
 - May 24th – 25th
 - September 13th – 14th
 - January 10th – 11th
 - EMS Memorial – Tuesday May 17th at 11am
 - Vital Signs Conference – Syracuse, October 13th – 16th

Vice Chair Report – Tom Coyle

- Background Checks
 - We've done well, just a few stragglers about four to follow up with.

Secretary Report – Tim Frost

- Motion to approve minutes. Bill Arnold seconded. All in favor, no oppositions or abstentions. Motion passes.
- Google Docs
 - If you are having any issues, please contact us and we can walk you through accessing the documents. You don't have to declare publicly, but contact one of us privately and we can provide assistance.

Treasurer's Report – Mike Hoskins

- Gathering information related to financial planning/investment. Ben has been a big help so far.
 - Other regions don't seem to have any "surplus" – unique to MLREMS
 - NYS DOH didn't seem to have any opinions.

- Working with Mindy/Ben and the University of Rochester on receiving invoices for the first two quarters under the new Program Agency contract with DOH. We have received payment from DOH, just no invoice from the University yet.
- We will be reaching out to Charities Bureau for more information.
- Will be sitting down with Bank of America to review options.

System Medical Director – Jeremy Cushman

- Status quo although committees (Training & Ed, PIER, NEG) remain busy.
- Collaborative Protocols should be ready for public comment by Friday.

Program Agency Report – Ben Sensenbach

- Agency Information
 - Regional Council and Program Agency has signed new contracts with the State. One of the deliverables requires us to keep more details on all of our agencies. You will be seeing our form coming out, this will need to be updated annually.
- Patient handoff update
 - MIST Process
 - There will be four different recorded handoffs. We have recorded the Trauma video that will be presented at the STEP conference by Drs. Gestring and Cushman. We will be recording at several facilities through Rochester Regional as well as Highland.
 - Wallet cards will be distributed for everyone as well as posters being available and posted at all facilities.
 - We will be reaching out to other agencies to participate in the future videos.

Livingston County Report – Karen Dewar

- 10 Cyanokits have been distributed throughout the county.
- Communication system upgrade has been moving along quickly. Working through some equipment requirements.

Monroe County Report – Tim Czapranski

- EMS Trunk Radio System is going well. A few glitches last week that are being worked through – seems to be with the patch.
- Volume control is controlled, so no matter how loud/softly you speak, you will be able to hear everything at the same volume.
- TAG means monthly regarding this system.
- 911 is moving to a new CAD system. Soon to begin RFP Process.

REMAC – Elizabeth Murray, DO

- Patient Safety Committee has done a lot of work with Peds Cardiac Arrest.
 - A resident has reviewed half of the Peds Cardiac Arrest – still working with Metro to receive and review that information.
- Common Source TAG Meeting
 - We came up with a list of things that we need to address related on the TAG report. More to come as we move forward.

NYS EMS Council and Advisory Committee– Reg Allen

- Term ended, new representative to be selected by NYS Commissioner of Health.

- I have been asked to provide additional information on Mark Philippy and George Glessner. However, I don't know why. I have been given no information as to whether they have narrowed the search or just needed more information.
- No word on who our representative is.

Systems Ops Committee Report – Tom Bonfiglio

- No Report. Out of town for a meeting.

Nominations Elections and Governance – Mark Philippy

- NEG is still working on the Ethics/Conduct Policy and the newest project the Council By-Laws revision.
 - Acceptance of the definition of quorum under the law. We need to incorporate these changes as far as making sure we are tallying our votes correctly.
 - Ethics/Conduct Policy will hopefully be out to the committee by the end of the month for review.
- No meeting this month, will have further discussion on both projects for the April meeting.

PIER Committee Report – Donna Bailey

- Verbal report on EMS Week activities
- Looking for donations for items for our kickoff event
 - Cookie Trays
 - Water
 - Pop (soda)
 - Etc.
- Save the date flyers are available if you would like them.
- Area hospitals have been assigned different days for EMS week for different events, potlucks, breakfasts, etc. This way there's no crossover and each hospital can have the opportunity to recognize and thank you personally. More to come.

Training & Education Committee Report – Eric Rathfelder

- BLS Preceptor Program Rollout
 - Advisory has been sent out. There are three upcoming training dates for both ALS and BLS preceptor programs.
- Spring DPM Newsletter has been sent out. If your agency has suggestions, please let us know as we are putting a lot of time into it and want it to be useful to you.

New Business

- This is the third time that we have been ejected from our usual meeting room. We are not sure if this is an obstacle we can overcome or if we should be considering another site for our meetings?
- We know that every time we go to Livingston County we have a room.
- We have checked before that we had our entire schedule for the year on the PSTF calendar. As of yesterday we checked the schedule and we had been bumped for the rest of the year.
- Another option is to have the meeting in four different locations, but have them be the same every year, i.e. January's meeting is always at location A, March's is always at location B, etc.

Next Meeting is May 16, 2016 at Livingston County 3360 Gypsy Lane, Mt. Morris, NY at 1600

Link for full meeting video:

<https://youtu.be/29JSjycl8Bg>