



AGENCY MEDICAL DIRECTOR CREDENTIALING

PURPOSE

The primary role of the medical director is to ensure quality patient care. Responsibilities include involvement with the ongoing design, operation, evaluation, and revision of the care provided by the agency from initial access to definitive care and from basic first response through advanced level care as indicated by the service type. Each EMS agency should ensure that the medical director has ultimate authority over EMS clinician credentialing including the authority to limit the patient care activities of those who deviate from established standards or do not meet training expectations, and the responsibility and authority to develop and implement medical policies and procedures. The EMS medical director's qualifications, responsibilities, and authority must be delineated in writing within each EMS agency. The EMS agency has an obligation to provide the EMS medical director with the resources, authority, indemnification, and compensation commensurate with these responsibilities. The following outlines the essential and desired qualifications of a physician providing EMS Medical Direction for an agency in the Monroe-Livingston Region along with the credentialing requirements and expected responsibilities of the agency EMS Medical Director.

ESSENTIAL QUALIFICATIONS

1. Current and unrestricted New York State license to practice medicine.
2. Current and unrestricted DEA registration.
3. Current and active practice of emergency or acute care medicine in the Monroe-Livingston region or neighboring EMS region.
4. Experience and/or training in the out-of-hospital emergency care of the acutely ill or injured adult and/or pediatric patient.
5. Experience and/or training in direct and indirect medical oversight of EMS clinicians.
6. Familiarity with the EMS clinician scope of practice and field operations.
7. Experience and/or training in quality improvement.
8. Knowledge of regional protocols, New York State EMS statutes, regulations, and policies, and Federal EMS laws and regulations as they apply to the service being overseen.

DESIRABLE QUALIFICATIONS

1. Board Certification in Emergency Medicine or Emergency Medical Services by the American Board of Emergency Medicine or the American Board of Osteopathic Emergency Medicine.
2. EMS Fellowship training or two years of equivalent experience providing medical direction of an EMS agency or system.
3. Completion of an EMS Medical Directors training course.
4. Involvement in state or national EMS organizations.

CREDENTIALING REQUIREMENTS

In order to assure agencies in the Monroe-Livingston Region are receiving appropriate physician oversight, the physician wishing to serve as an Agency Medical Director must submit the following to the Regional Program Agency for review by the Monroe-Livingston Regional Emergency Medical Advisory Committee (REMAC):



1. Copy of NYS License and DEA.
2. Copy of current curriculum vitae indicating residency training and experience/training in the above essential expectations.
3. Evidence of completing the MLREMS course on providing Direct Medical Oversight.
4. Completed Medical Direction Authorization Form (DOH 4362) for the agency(ies) to which the physician has agreed to provide Medical Direction.

Physicians wishing to provide Medical Direction for more than ten transport or ALS-First Response Agencies, or more than 100 ALS providers or 500 BLS providers in one or more regions must receive REMAC approval before doing so.

With approval of the Regional Medical Director in writing, a physician may exceed the thresholds described herein until the next available REMAC meeting in which a quorum is present, at which time the REMAC will consider and act on the request.

AGENCY MEDICAL DIRECTOR EXPECTATIONS

Unless otherwise provided for in statute, rule, or policy, the responsibilities of an agency EMS Medical Director shall include at a minimum, but are not limited to:

1. Assure that agency EMS clinicians are oriented to the protocols promulgated by the SEMAC and the REMAC(s) for the area(s) of operation of the service and credentialed to the level of care empowered by their certification and authorized by the EMS Medical Director.
2. Participate in committees or subcommittees of the REMAC.
3. Actively participate in variance investigations undertaken by the Regional Patient Safety Committee and participate in regional quality improvement initiatives as required and enabled in New York State Public Health Law §3006 and §3004-a.
4. Engage and participate in activities related to the provision of medical care or affect the patient care provided by the EMS service.
5. Oversee, as appropriate, the service's Continuing Education Programs and re-certification program.

Approved by the Monroe-Livingston REMAC 6/15/2026