



Monroe-Livingston Regional EMS Council Public Access Defibrillation (PAD) Checklist

- Select an AED that is in compliance with [Article 30, Section 3000-B\(1\)\(A\)](#). The AED must be programmed to the current Emergency Cardiovascular Care Guidelines and capable of defibrillating both adult and pediatric patients.
- Post signage onsite for your AED.
- Select an approved [NY State PAD training course](#) and train personnel.
- Identify a NY State licensed physician knowledgeable and experienced in emergency cardiac care to serve as Emergency Health Care Provider (EHCP) and execute a [collaborative agreement](#). You can use your own physician, however the MLREMS Regional Medical Director provides this service free of charge. Should you choose to use the MLREMS Regional Medical Director, complete the [MLREMS Collaborative Agreement](#) and when submitted with your Notice of Intent it will be signed and a copy returned to you.
- Complete the [NY State Notice of Intent \(NOI\)](#) to provide Public Access Defibrillation. Your EHCP must sign this form. If you use the MLREMS Regional Medical Director, complete the form to the best of your ability, the form will be completed, signed by the MLREMS Regional Medical Director, and a copy returned to you.
- File **BOTH** the signed Notice of Intent and Collaborative Agreement with the Monroe-Livingston Regional EMS Council at pad@mlrems.org.
- If your AED(s) are in Monroe County, register their location [here](#) so it is visible in [PulsePoint](#) to responders and the Monroe County/City of Rochester 9-1-1 Center.

If anything changes, including a change in EHCP, file an updated and signed Notice of Intent and Collaborative Agreement with the Monroe-Livingston Regional EMS Council at pad@mlrems.org within five business days.

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